

BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN

TABLE AGENDA FOR THE 77th MEETING OF THE EXECUTIVE COUNCIL TO BE HELD ON 08/12/2023 AT 11.00 A.M. THROUGH BLENDED (PHYSICAL AND ONLINE) MODE IN THE CONFERENCE HALL, ADMINISTRATIVE BLOCK, BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN.

29. To consider and approve the recommendations of the Selection Committees meeting held on 14.06.2023 and 15.06.2023 (kept in sealed envelopes) for the post of Assistant Professor i.e. (i) Kaya Chikitsa (2) Sharir Kriya (3) Dravyaguna (4) Prasuti Tantra & Stri Roga of MSM Institute of Ayurveda advertised vide No. No. 1/2023 to 69/2023. The recruitment process for the said posts have been got verified/checked from the Observers i.e. Dr. Anju Manocha, Joint Director, Director Higher Education, Panchkula and Prof. Dinesh Kumar, Vice-Chancellor, Gurugram University as conveyed by the Director Higher Education, Haryana vide letter No. 18/86-2023 UNP (1) E.No. 989546 dated 25.08.2023:

Statement of the case:-

The University had advertised the teaching posts against advt. No. 01/2023 to 69/2023 including five posts of MSM Institute of Ayurveda in the leading newspapers as well as on the University website. The advertised teaching posts of MSM Institute of Ayurveda is as under.

Sr. No.	Name of posts	Category
1	Kaya Chikitsa	01 (UR)
2.	Sharir Kriya	01 (BC-B)
3.	Swasthavrita	01 (UR)
4.	Dravyaguna	01 (EWS)
5.	Prasuti Tantra & Stri Roga	01 (UR)

Thereafter, on the basis of applications received against various teaching posts and on completion of screening process of received applications, the University had conducted the interviews for 04 posts of Assistant Professor i.e. (i) Kaya Chikitsa (2) Sharir Kriya (3) Dravyaguna (4) Prasuti Tantra & Stri Roga of MSM Institute of Ayurveda on 14.06.2023 and 15.06.2023.

Further, as per instructions of the Additional Chief Secretary to Govt. Haryana, Higher Education Department, Haryana, the recruitment process of the 04 posts of MSM Institute of Ayurveda have been got verified/checked from the observer i.e. Dr. Anju Mancha, Deputy Director, Director Higher Education, Panchkula and Prof. Dinesh Kumar, Vice-Chancellor, Gurugram University (**Annexure-44, pages-223-224**).

The above matter was placed before the Hon'ble Vice-Chancellor who ordered that the recommendations of the Selection Committees kept in sealed envelopes be placed before the Executive Council for consideration and approval.



30. To consider & approve the recommendations made by the Committee constituted by the Vice-Chancellor to revise the rules / policy of Travel Grant Scheme of the University (Annexure-45, page-225-231).

Statement of the case:-

It is submitted that a Committee of the following constituted by the Vice-Chancellor to revise the rules /policy of Travel Grant Scheme of the University:

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|----|-----------------------|-----------|
| 1. | Dean Academic Affairs | -Convener |
| 2. | Director Research | - Member |
| 3. | Director IQAC | - Member |

The meeting of the Committee was held on 09.10.2023 in the office of Dean Academic Affairs for the said purpose and submitted its recommendations as under:

S. No	Existing Rules	Proposed Rules
1	<p>Preamble:- Participation in Seminars /Conferences/Workshops etc by teachers of University Teaching Departments /maintained College and Traven Grants Rules.</p>	<p>Preamble: The travel grant scheme aims at encouraging the confirmed regular teachers of Bhagat Phool Singh Mahila Vishwavidayalya Khanpur Kalan (BPSMV) and its maintained colleges to present research papers/deliver keynote address/chair session at national and international conferences/seminars/workshops/symposia etc. organised by Indian/foreign educational institutions/societies/associations etc. in India and abroad</p>
2	<p>Eligibility</p> <ol style="list-style-type: none"> 1.The confirmed teachers of the University Teaching Departments and its maintained colleges may be allowed to attend seminars/conferences/workshops etc. and be paid T.A. and delegation fee according to entitlement if the same has not been allowed by the hosting Institution/Organization. However, travel by own car/taxi shall be allowed as per State Govt. rules. 2. Only those teachers whose papers have been accepted for reading in the conference or who are the office bearers of Organization/Society/Association which organizes conference /seminars/workshop may be allowed. 3. Such permission for attending the conference/seminar/workshop may be granted subject to the availability of funds. 4. Every application for attending a national conference must reach the office fifteen days before the date of journey and 30 days in case of international seminar, duly recommended by the Chairperson/Principal of the Dept/ College. 5. University employees when allowed T.A./D.A. to attend the conferences etc. may be treated on duty leave. 6. A teacher who has availed of this facility may be considered again for the same only after the 	<p>Eligibility:</p> <ol style="list-style-type: none"> a) The confirmed regular teachers of the University Teaching Departments, MSM Institute of Ayurveda, BPS – Institute of Higher Learning, and Regional Centres shall be eligible for financial assistance under the scheme. b) Teachers whose papers have been accepted for presentation (reading) or who are invited to be the keynote Speakers or to Chair a session at a national or international conferences/seminars/workshops/symposia or who are the office bearers of Organization/Society/Association organizing the conference/seminar/workshop/symposia concerned. c) A teacher who has availed of this facility shall be considered again for the same only after the expiry of 3 years in case of seminars and conferences abroad. In case of National/International Conferences/seminars/workshops/symposia in India, the case shall be considered again after a gap of one year.

	<p>expiry of 3 years in case of foreign seminars and conferences. In case of National/ International Conference/Seminar in India, the case shall be considered again after a gap of one year.</p>	
3	<p>Procedure:</p> <p>An application for grant may be sent by teachers/officers concerned to the appropriate University authority through the head of the department at least 60 days before the date of the programme, incase of a programme abroad and 30 days in case of programmes in India along with the following documents.</p> <p>a) Three copies of the full text of documents/papers prepared by the teachers/officers for presentation at the international conferences/seminars/symposia/workshops. The details of a training programme, even if of short duration, should be supplied.</p> <p>b) Brief details of the organizers, title of the programme, place and duration of the conference, etc. in which the paper is proposed to be presented or participation is desired.</p> <p>c) A copy of the letter of invitation from the organizers of the conference/seminar/symposium accepting the paper for presentation, immediately after it is received, or a copy of the letter from the organizers inviting the teachers/officers to chair a session/section and mentioning details of the financial support offered, etc. should be enclosed.</p> <p>d) In case of seminars/symposia/workshops/training programmes of short duration, the invitation or other relevant documents should be attached.</p>	<p>Procedure:</p> <p>a) The application for grant should be submitted by the teacher concerned to the appropriate University authority duly recommended by the Chairperson/Head of the Department at least 60 days before commencement of the event abroad and 30 days before in case of the event in India along with all necessary enclosures mentioned below:</p> <p>i) Three copies of research paper to be presented</p> <p>ii) Acceptance/invitation letter from the organizers of the event.</p> <p>iii) A copy of the information brochure exhibiting the details of the organizers, institution, title, venue, duration, and registration fee, etc. of the event.</p> <p>b) The application(s) received duly completed in all respects will be evaluated by a travel grant committee comprising:</p> <p>i) Director Research -Convener</p> <p>ii) Director IQAC - Member</p> <p>iii) Dean of the concerned Faculty - Member</p> <p>iv) Chairperson/Principal/Director in the concerned UTD/Institute -Member</p> <p>Provided that if convener is an applicant, the Dean Academic Affairs shall convene the meeting of the travel grant committee.</p> <p>c) The application of the teacher who applies for the first time shall be given preference while considering applications under the scheme.</p> <p>d) The committee shall assess the level of the event and the standing of the institution organizing the event. It should be truly international/national/professional and capable of enhancing skills or adding to the professional accomplishment of the beneficiary.</p> <p>e) The committee shall assess the quality of the research paper and make recommendations accordingly; the final approval will be given by the Vice Chancellor.</p> <p>f) Incomplete applications will not be considered and no correspondence will be entertained in this regard.</p>

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Travel Grants Rules

- a) Those invited to attend international academic conferences /seminars/ symposia/workshops. The level of the programme and the standing of the institution organizing the event should also be truly international/national/professional and capable of enhancing skills or adding to the professional accomplishment of the beneficiary.
- b) Financial assistance may be provided in the following order of preference:-
- Teachers delivering key-note addresses /plenary lectures.
 - Those contributing a paper.
 - Those invited to chair a session.
 - Those invited to give Symposia/talks/invited lectures or invited to discuss arts.
- c. Under this scheme financial assistance to a person for international travel will be available once in 3 years on 100% basis.
- d. The Claim of Scheduled Castes, Scheduled Tribes, OBC (non-creamy layer), Minority candidates may be given preference while considering applications under the scheme.
- e. The travel grant is **not to be utilized** for Vice-Chancellor of the university and teachers of affiliated colleges for which a separate scheme exists with the UGC.
- f) The Daily Allowance may be paid, subject to availability of funds, for attending the seminars/conferences:
- Where the hospitality, accommodation etc. are not provided free of cost by the host institution.
 - for journey period.
- g) The rules and conditions are the same as those governing the travel abroad of teachers under this Travel Grant Scheme. The University /its Selection Committee may consider the standing /international reputation of the organizer and decide each case on its merit.
- Travel grant to teachers /research scholars/Registrars and equivalent positions, Librarians, Physical Education Directors for visiting centers of research or to attend academic conferences /seminars /symposia/training programmes within Indian. TA/DA as per University rules and registration fee subject to a maximum of Rs. 10000/- may be paid on 100% basis, to the teachers, scholars and officers mentioned above selected by the University for assistance under this item. The request for assistance for international and the national programmes may be treated separately and the person need not be denied attendance at the one

1. Financial Assistance:

- a) **For attending International Seminars and Conferences Abroad**
- The teachers participating in the International conferences/seminars/workshops/symposia shall be entitled for 100% financial assistance once in three years for the total admissible expenses, including payment of travel expenses, such as registration fee, per diem allowance, accommodation charges, airport taxes and visa fee, etc. with maximum **ceiling of Rs. 2.0 Lacs**. Any expenses above the maximum ceiling shall be borne by the teacher concerned.
 - The payment of Daily Allowance (D.A.) will be made as per Haryana State Govt. rates and D.A. will be paid for the duration of the conferences plus four days i.e. two days before and two days after the conference which will include the travel period. If the journey period is less than two days before and two days after then actual D.A. will be given for the actual journey days, which shall be maximum two days.
 - Persons selected for participation should travel by excursion tickets in sectors by the cheapest air ticket by any airline. Taxi fare/own vehicle will be admissible for travel from University/College Head Quarter to the nearest Airport and back on the basis of entitlement.
 - Normally two teachers of a Department shall be allowed to attend the same International Conference abroad. The Vice-Chancellor may allow more than two teachers in exceptional cases.
- b) **For Attending Seminars/Conferences in India**
- Travel grant upto 100% by entitled class and registration fee and D.A. be given to a teacher once in a every year. Travel by Air/Rail/Own Vehicle/Taxi may be allowed as per entitlement and travel expenses may be reimbursed on the basis of actual expenses incurred or Rs. 30,000/- whichever is less.
 - Reimbursement of Toll charges, if any, is as per actual on production of Receipt/Bill.
 - Taxi fare for full day/fixed slabs, driver charges and parking charges will not be reimbursed.
 - D.A. will be paid for the actual journey days, which shall be maximum two days i.e. one day before and one day after the event.

	<p>or the other.</p> <p>h) Daily Allowance may be paid at the rates admissible to the employees of Government of Haryana. In addition, the charges for accommodation shall be reimbursed on actual basis as per Government of Haryana rules.</p>	<p>v) Not more than 25% of the teachers or three teachers of a department (whichever is less) may be allowed to attend same conferences/seminars/workshops/symposia except in case the event is being organized by the concerned subject association.</p> <p>c) D.A. will be paid, including journey days, at the rates admissible to the employees of Government of Haryana provided that hospitality, etc. has not been provided free of cost by the host institution. The charges for accommodation shall be reimbursed on actual basis as per Government of Haryana orders if the same has not been provided free of cost by the host institution.</p> <p>2.</p>
5	<p>The funds allotted for this purpose shall be apportioned on 50:50 basis to attend National and International Seminars /Conferences.</p>	<p>1. Allocation of funds:</p> <p>a) Besides the UGC grant, University should contribute an amount of at least Rs. 30 Lacs every year for meeting out the expenses under the scheme.</p> <p>b) The funds allotted for the scheme shall be apportioned on 50:50 basis to attend Seminar with in India and abroad</p>
6	<p>Reimbursement:</p> <p>1. The teacher concerned is required to furnish an Attendance certificate along with the abstract of the paper presented on his/ return from the event.</p> <p>2. The teacher concerned shall give an undertaking that he/ she has not availed the benefit of TA/DA/Hospitality/Local transport charges from any other source.</p>	<p>1. Reimbursement:</p> <p>The teacher concerned shall submit following self-attested documents through Chairperson/Head of the Department to the office of Finance Officer of the University for reimbursement:</p> <p>a) Certificate of paper presentation/participation in the event.</p> <p>b) A statement of account giving details of expenditure incurred on various items viz. Travel, Airport Tax, Registration Fee, Visa Fee, Accommodation and Daily Allowance, etc. along with original receipts.</p> <p>c) Documentary evidence (RC copy, toll slips, etc.) of journey performed by own vehicle. In case of hired taxi, original bill should be produced.</p> <p>d) The details of financial assistance received provided by the organisers of the conference or any other similar Indian/foreign funding agency.</p> <p>e) An undertaking declaring the benefit of T.A., D.A., Hospitality, Local transport Charges, etc. claimed under this scheme has not been availed/reimbursed from any other source.</p> <p>f) A brief note on the participation along with certificate of paper presentation/participation in the event to be submitted in concerned department with a copy to Director – IQAC</p> <p>g) and Director – Research of the University for Information.</p>

7	<p>1. General Guidelines:</p> <p>a) The submission of a proposal does not automatically mean that it has the approval of the University.</p> <p>b) Teachers selected for participation should travel by economy category tickets in sectors wherever applicable.</p> <p>c) The teacher concerned is required to share experience in the DSC on her/his return from the international event.</p> <p>d) Teachers when allowed T.A. /D.A. to attend the conferences /seminars/workshops/symposia etc. may be treated on duty leave. .</p> <p>e) Such teachers who are selected for assistance may spend at least 2 weeks in the country where the programme is held and they should utilize the period, outside the programme days, for visiting institutions of their subject field. The work, and the detailed plan of such visits, should be submitted along with proposal to the University. The said period will be considered for duty leave however no financial assistance shall be allowed.</p> <p>f) International travel grant to teachers for attending training programmes may be allowed by the Executive Council in exceptional cases.</p> <p>g) Permission for attending the conferences/seminars/workshops/symposia shall be granted subject to the availability of funds.</p> <p>h) The Vice-Chancellor, Registrar, Officers of the university and teachers of the affiliated colleges are not covered under this scheme.</p>
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The above recommendations of the Committee were placed before the Vice-Chancellor after due consideration ordered to place the same before the Executive Council for consideration and approval.

31. To consider and approve the request of Prof. Mahesh Kumar Dadhich, Professor, MSM Institute of Ayurveda, BPSMV, Khanpur Kalan for placing his services on deputation (short term contract) for 05 years from BPSMV to join as Chief Executive Officer (Technical) at National Medical Plants Board (NMPB), Ministry of Ayush in Pay level-14 of Matrix in ligh of order No. A-12034/11/2019-E-II dated 05.06.2023 issued by the Government of India, Ministry of Ayush.

Statement of the Case:-

Dr. Mahesh Kumar Dadhich is working as Professor in the University since 07.07.2010 and he is confirmed employee of MSM Institute of Ayurveda, BPSMV, Khanpur Kalan. He had applied for the post of Chief Executive Officer (Technical) National Medicinal Plants Board (NMBP), Ministry of Ayush, New Delhi and subsequently, his application was forwarded by the University for the said post vide letter No. BPSMV/Inst./Ayu/22/554 dated 20.09.2022.

Now, Mahesh Kumar Dadhich, Professor, MSM Institute of Ayurveda, has informed that he has been appointed as Chief Executive Officer (Technical), National Medicinal Plants Board (NMBP), Ministry of Ayush, New Delhi and requested to place his services on deputation (short term contract) basis for a period of 5 years. Accordingly, he has requested to relive him to join the aforesaid assignment.

It is pertinent to mention here that as per Foreign Service Rules of the University "Period of foreign service on deputation shall initially be sanctioned for a period of one year which may be further extended but not more than one year at time. Provided that the competent authority may extend the deputation upto a maximum period of 05 years in very exceptional circumstances. The benefit of Foreign Service for purpose of promotion under CAS will however be limited for a period not exceeding three years.

The Vice-Chancellor after considering the request of Prof. Mahesh Kumar Dadhich, MSM Institute of Ayurveda and ordered to refer the matter to the Executive Council for considerations & decision.

32. Any other item with the permission of the Chair.


28/12/23
Registrar

