

Annexure -3

B.P.S. MAHILA VISHWA VIDYALAYA, KHANPUR KALAN, SONEPAT
(A State University Established under the Legislative Act No. 31/2006)
DEPARTMENT OF SOCIAL WORK

ORDINANCE

Master in Social Work

(w.e.f. 2023-24)

1. Definitions:

- 1.1 Programme stands for Master in Social Work (MSW)
- 1.2 Course stands for individual paper.
- 1.3 Credit is the weightage assigned to a paper in terms of contact hours.
- 1.4 Grade stands for a letter grade assigned to a student on the basis of evaluation of a paper on the 10 point scale.
- 1.5 Grade point stands for the numerical equivalent of the letter grade.

2. Duration:

- 2.1 The duration of the programme leading to the Master in Social work shall be of two academic years, comprising of four semesters i.e. July to November/December and January to May/June each year. There will be teaching/instruction of 90 days in a semester, comprising 180 days in a year as per the norms of the University Grants Commission (U.G.C.)
- 2.2 The minimum and maximum duration to complete the MSW shall be 2 year (4 semesters) and 4 years respectively. A candidate, who fails to pass MSW examination within a period of four years of her admission to the programme, shall be required to repeat the paper *de novo*.

3. Admission:

- 3.1 Eligibility: Bachelor's Degree of a recognized university in any stream with at least 45% marks for general category (42.75% marks for SC/ST/Differently abled candidates).
- 3.2 No candidate who is in employment (whole-time, part-time, or honorary service) shall be eligible to take admission in MSW programme without taking leave from her institution/ office etc., from the date of admission to the termination of her examination including Social Work Practicum requirements. She has to submit an affidavit in this regard. If found in violation of this rule, her admission shall stand cancelled.
- 3.3 Procedure: Admission shall be done on the basis of merit/entrance/or as per the university rules.

4. Fee: The Programme fee shall be paid by the candidate as prescribed by the University from time to time.

[Handwritten Signature]
-16-
[Handwritten Signature]

5. Teaching Methodology

5.1. Theory Classes

The methods of teaching shall include classroom instructions, assignments, seminars, workshops, presentations, social work practicum, group discussions, group conference, individual conference exposure etc. The medium of instruction shall be English/Hindi.

5.2. Field Work Practicum

Field work is an integral part of social work practice, which provides exposure to students to study and observe grass root realities while working with people and understand and learn about various projects implementation, its objectives and interventions of welfare organizations within the communities. For field work activities, the student enrolled in MSW programme will be charged an amount towards field work/study tour at the time of admission. The fee is also reflected under fee bifurcation and the same amount may be utilized to conduct Study Visits/ Study Tours/Field Work/Rural Camps of the students. The Field Work Practicum consists of following opportunities:

- i. **Orientation Programme:** There will be a ten-day orientation programme for the fresh students of social work, which will be organized during the initial 10 days of commencement of 1st semester. The objective of the programme is to introduce the new students about the theoretical framework, professional requirements, values, principle, ethics and scope of social work. Apart from this, the Department will organize field visits (up to three days) for the students within or out of the State in order to provide them exposure to the rural/urban society or practical interventions of welfare organizations with various vulnerable sections and social issues.
- ii. **Concurrent Field Work** - Concurrent field work will be required to be done simultaneously with class-room teaching of theory papers from the very beginning of all the semesters (both odd and even) and shall continue till the commencement of the examinations. Two days in a week will be allotted to the students to perform concurrent field work. The students may be placed in social welfare agencies or open community settings to initiate and participate in the direct service delivery. Students are required to complete 25-30 days of field work in each semester with minimum 180 hours of field work.
- iii. **Rural Camp/Study Tour** - of study tour/rural camp (five to seven days) will be organized for the students to provide them exposure of the cultural, socio-economic and political life and problems of people. The rural camp/study tour will be organized under the guidance of the faculty members. Attendance during the camp is compulsory. There shall be 20 marks for performance, participation, critical analysis of the situations, self-conduct and learning in rural camp/study tour which shall be awarded by camp/tour in-charge and faculty members supervising the students during the visit.
- iv. **Field Visits/Industrial Visits/Organizational Visits** - The department will organize field and industrial visits to various welfare organizations, industrial establishments within and outside Haryana for the students during 1st and 2nd semesters to provide exposure to them about interventions of welfare organizations, service delivery, strategies to tackle the problems, networking with organizations, public relation, people participation, role of social workers, and to learn opportunities for intervention by Social Workers in various fields like

Industry, Hospital, Special Homes, Courts etc. Field visits will be coordinated by faculty members with compulsory attendance of the all students. There shall be 20 marks for evaluation of the students by the faculty members accompanying them during the visit.

- v. **Block Field Work:** Block placement of the students will be done after the final Examinations of 2nd semester. Students have to start block placement within one week of completion of the theory examinations and they have to submit the report within one week of completion of the block placement. Students can be placed for Block Placement in welfare organizations, industry, hospital setting or any other such organizations, which are working to address different social issues. Every student must be placed under the joint supervision of the agency/organisation and the Department. The departmental supervisor i.e. a faculty member of the Department would continuously monitor the attendance and progress of the students during placement. There will be 30 marks of internal evaluation by the faculty member in the form of viva-voce in the presence of all faculty members. The viva-voce for block placement will be conducted in the month of July-August.

5.3 Field Work Supervision

Field work supervision inputs are made at different levels. There are generally three major methods of supervision as: **Individual Conference, Group Conference and Agency Visits**. Each student should get at least one hour of supervision per week with the respective supervisor on a well-planned basis and without any interruption through individual conferences. These hours of supervision will be essentially calculated in total teaching hours of the supervisor as per the placement of students under him/her.

Individual Conference (IC) is a tutorial approach to field work supervision. It is a medium through which the supervisor provides the individually planned educational experience primarily to help the student find information and facts about social work practice in the field.

Group Conference (GC) Group conference is a vital part of the field work training, as it enables the students to develop some of the basic skills to become an effective social work professional. Group Conference is organized with the intention to increase the knowledge and practical exposure of students through delivering presentations on assignments and learnings done during field work undertaken by them. The Group Conference is held with a group of students (once in every semester) with the presence of respective supervisors and other faculty members. A schedule for group conference shall be announced by the Department.

Agency Visits Each supervisor will visit field work agencies on field work days. The supervisors must get in touch with the field work agencies under their supervision by making regular visits in order to be vigilant on the students' field work tasks and to meet agency supervisor. The goals of such agency visits are to:

- (i) Review the students' assignments and tasks;
- (ii) Provide support to the students;
- (iii) Discuss students' learning experience with agency supervisor;
- (iv) Monitor the quality of field work training;
- (v) Facilitate the integration of theory and practice; and

Manoj Kumar

Deepak

— 17A —

- (vi) Know about the performance of the students.

It is the responsibility of the departmental supervisor, in consultation with the agency supervisor, to assess the student's performance and make necessary recommendations to pass or detain the student in fieldwork.

Guidelines for Field Work Practicum

Field Work Practicum is an integral part of Social Work programme and the guidelines for students are as follows:

- a) Every student will do field work as per the syllabus under the constant guidance of the supervisor.
- b) Minimum 25-30 days of field work are compulsory in each semester and students have to submit the report to the concerned supervisor on every Monday or first working day of the coming week.
- c) Students will ensure timely submission of the reports to their supervisors. Late submission and non-submission of reports, under exceptional circumstances may be accepted, for the first time, on the recommendations of the departmental supervisor, latest by the next week. In case of repetition of the late submission or not submission of report, concerned supervisor/department faculty may take decision to fail or not allow such students to appear in viva-voce of field work practicum.
- d) Every student will maintain a field work diary with complete record of all field work in each semester, **IC and GC**. The same should also be got checked regularly and signed from respective supervisor.
- e) No student will remain absent from the field work, without information to /permission of the supervisor or field work coordinator. In case of absence/leave from field work due to any urgency/health issues or any other reason, the student will inform the supervisor or field work coordinator, otherwise, their previous three field works will be cancelled and repetition of the same may lead repercussions like detainment in field work and the student will not be allowed to appear in viva-voce.
- f) The timing of the field work will be 09.00 AM to 03.30 PM. Though, timing may be changed (with the prior written information and permission from concerned supervisor as per the convenience of the students/supervisor, the students have to spend a minimum of six and a half hours during every field work day)
- g) During each semester, every student will present a Group Conference paper on her interventions with community people/in an agency.
- h) Study tour/rural camps, field visits are compulsory for each student and absence from the same, will be considered as fail in study tour.
- i) Minimum 10 Individual Conferences are compulsory for every student in each semester.
- j) Block Placement is compulsory, carrying 30 marks of evaluation. The report should be submitted within a week of the completion of the placement.

Pragya

[Signature]

Deepali

-18-

- k) In case of any emergent situation, (administrative, academic or due to some other reasons) faculty of social work can make the necessary changes in the field work practicum in consultation with PGBOS members and the same will be intimated to Academic Branch and Examinations Branch.

6. Credit Weightage

One contact hour per week per paper per semester is equivalent to one credit.

Each paper has a certain number of credits which reflect its weightage. Credits of a paper are evaluated as under:-

6.1 **Lecture:** One credit per lecture per week per semester will be adopted.

6.2 **Tutorial:** One credit per tutorial hour per week per semester will be adopted.

6.3 **Practical/Practicum:** Half Credit per hour per week per semester will be assigned half credit.

7. Examination:

Theory Examination

7.1. At the end of the each semester, there shall be an examination where each candidate shall be examined in the paper studied by them in that semester. Each semester examination shall be designated as first semester examination, second semester examination and third semester examination and so on.

7.2. The examination in each semester will be held according to the syllabi approved by the Board of Studies. The Board of examination shall be appointed for each course and shall be recommended by the Post Graduate Board of Studies (PGBOS).

7.3. The examination shall consist of theory papers and practical examination. Examiners shall be appointed by the Vice chancellor from a panel of examiners submitted by the chairperson of the department duly approved by the PGBOS of the department.

7.4 Practical Examination

7.4.1 For Concurrent Field Work- Viva-voce shall be conducted jointly by the external and internal examiners.

7.4.2 For Block Placement- Viva-voce of the students, who are doing Block placement after 2nd semester, shall be conducted by the internal faculty within one week of the completion of block placement for the students. The weightage will be 30 marks out of total internal marks for field work practicum. Viva-voce will normally be conducted in the month of July-August or any suitable date, fixed by the faculty.

Overall evaluation for the internal examination/evaluation of practical/field work practicum will be done on the basis of bifurcation of marks for various components of field work practicum as follows:

Manjiv Pannar

[Signature]

Deepali - 19 -

a) For internal examination/evaluation of practical/field work practicum of 1st Semester.

Sr. No	Field Work Component	Minimum Prescribed Days/numbers	Internal Marks
1	Orientation visit (As a part of ten days Orientation programme)	Up to three days	10
2	Concurrent Field Work (Including 20 marks of Study tour/rural camp /field visit/industrial visit up to seven days)	25 days in each semester	170
3	Individual Conferences	Ten	10
4	Group Conferences	Ten	10
5	Total internal marks for Field Work practicum		200

b) For internal examination/evaluation of practical/field work practicum of 2nd Semester.

Sr. No	Field Work Component	Minimum Prescribed Days/numbers	Internal Marks
1	Concurrent Field Work (Including 20 marks of Study tour/rural camp /field visit/industrial visit up to seven days)	25 days in each semester	100
2	Individual Conferences	Ten	10
3	Group Conferences	Ten	10
4	Block Placement (done after 2 nd semester examination)	4 weeks	30
5	Internal marks		150
6	External Marks		50
7	Total		200

c) For internal examination/evaluation of practical/field work practicum of 3rd Semester.

Sr. No	Field Work Component	Minimum Prescribed Days/numbers	Internal Marks
1	Concurrent Field Work (Including 20 marks of Study tour/rural camp /field visit/industrial visit up to seven days)	25 days in each semester	180
2	Individual Conferences	Ten	10
3	Group Conferences	Ten	10
4	Total internal marks for Field Work practicum		200

-20-

[Handwritten Signature]

[Handwritten Signature]

[Handwritten Signature]

d) For internal examination/evaluation of practical/field work practicum of 4th Semester.

Sr. No	Field Work Component	Minimum Prescribed Days/numbers	Internal Marks
1	Concurrent Field Work (Including 20 marks of Study tour/rural camp /field visit/industrial visit up to seven days)	25 days in each semester	130
2	Individual Conferences	Ten	10
3	Group Conferences	Ten	10
4	Internal marks		150
5	External Marks		50
6	Total		200

- The marks for evaluation of study tour/rural camp/field visit/industrial will be allotted to the students during the semester, in which the same is conducted or organised. In case of non-conducting of study tour/rural camp/field visit/industrial, the above mentioned marks will be considered as part of concurrent field work.
- External examination of field work practicum will be conducted after completion of concurrent field work days during even semester examinations i.e. 2nd and 4th semesters. The external examiner will be invited for viva-voce as per the guidelines of the Examinations Branch. 50 marks are assigned to external evaluation.

7.5 The examination for all odd semester will normally be held in December/ January and for even semesters in May/ June on such date as provided by the University. The concerned teacher/ course coordinator should ensure that 100% syllabus is covered in each subject before the semester examination.

7.6 Every course is coordinated by a member of the teaching staff of the department which is offering the paper in a given semester. This faculty member is called the course coordinator. She has the full responsibility for conducting the paper, coordinating the work of the other members of the faculty involved in the paper, holding the minor test and assignments. For any difficulty, the student is expected to approach the paper coordinator for advice and clarification. All the responsibilities from teaching to the award of final grade will be of the paper-coordinator.

7.7 Every student has to appear in the minor tests. If a student does not appear in a minor test, she shall be awarded zero marks in the test. The marks obtained in sessional/practical/theory/drawing/general proficiency are to be submitted to the examination branch.

7.8 If a candidate, after attending the classes for the paper of studies in the Department either not appeared or having appeared in any semester examination has failed in one or more papers for that examination, she can appear for such papers at subsequent examinations without attending a fresh paper of studies for that semester such a candidate may, in the meantime, prosecute his/her studies for the next semesters. Supplementary examinations for the last two semesters will be held after

Mangal Parwar

-21-
[Signature]
Seepali

six months i.e. for odd semester in the month of May and for even semester in the month of December/January.

7.9 For holding the Minor Tests during even and odd semester the schedule of minor exam shall be laid down by teacher(s) concerned in consultation with the Chairperson of the Department as the case may be and shall be made known to the students at the commencement of each semester.

7.10 If any of the department wants to alter the dates due to some reason to the satisfaction of the Chairperson of the Department, the date for conduct of Major Test should not be beyond the 1st week of January so that the results are not delayed.

7.11 For Minor Test, the syllabus for Examination will be what is covered in particular term. The Major Test will be based on the entire syllabus. Every teacher will submit in writing to the Chairperson at the end of term i.e. intervening period between Minor Tests and Major Test, the content of the syllabus covered during the term.

8. Re-appear Examination/Supplementary

8.1 Reappear in Theory Papers

Re-appear/Supplementary examination will be held in even semester for even semester papers and in odd semester for odd semester papers. For 3rd and 4th semester the paper will be held in subsequent semester.

Semester	1	2	3	4
Along with	3	4	Subsequent semester	Subsequent Semester.

8.2 Reappear in Practical Course (Field Work Practicum)

- Students have to pass both in internal as well as external examination of field work practical separately with minimum 40% marks in each. If a student fails to complete the prescribed number of field work days or is not able to complete field work diary/ICs/GCs or other field work related assignments and has not obtained passing marks (40%) in internal examination, she will not be allowed to appear for external examination (viva-voce). If a student fails in internal exam of field work practicum, she will be considered as fail in complete field work practicum of the semester and will not be eligible to appear in external examination of the same. In this case, she has to repeat the complete field work practicum for the respective semester.
- If any student fails in internal or external evaluation of the field work practicum, she will not carry on these internal and external marks during further re-appear examinations for the same. During the re-appear in the next academic years/semester exam, these marks will be considered as NIL and she will have to pass both with minimum 40% in each (internal and external).
- The final marks obtained by students in internal as well as external exam at the time of re-appear of the practical/field work paper, will be considered for her final evaluation when she actually qualifies/passes the paper in both internal as well as external with minimum 40 %.

Mangalamma

[Signature]

Deepali
- 22 -

- No simultaneous field works for two semesters will be allowed in the regular duration of the programme. The re-appear in field work practicum will be done during the subsequent semesters, i.e. after completion of the duration of the programme.
- Generally re-appear/Supplementary examination for practical/field work practicum will be held for odd semesters in November-December and for even semester in April-May.

9. Evaluation & Grading:

9.1 The assessment will be 20% internal and 80% external.

9.1.1 The evaluation of learners shall be a two-tier system depending upon various activities ranging from internal assessment to end semester (Theory and Practical)

examination in equal ratio. More specifically it comprises:

9.1.2 External evaluation (theory 80% and Social work practicum 20%) and;

9.1.3 Internal comprehensive continuous evaluation (Sessional) : 20 %

9.1.4 Social work practicum - External (end term) evaluation shall be done by an external examiner and shall be based on the viva-voce and overall performance of the student in the continuous evaluation.

9.2 The students will have to qualify internal and the external of theory examinations as per the University Rules/norms. (However, students have to qualify social work practicum examinations internal and external separately with 40% in each) Internal examination in every semester shall be evaluated by the internal examiners. Terminal/end semester theory papers- paper may be set and evaluated by the internal/external examiners depending on the situations. **The minimum passed percentage in paper (internal & external) shall be 40% marks.** The student is required to pass internal and end semester external evaluation (external) separately.

9.3 The weightage for internal evaluation shall be:-

Component of Theory Papers (Total Marks 20)

Component	Weightage
9.3.1 Class tests/minor test/Sessional tests	10% i.e. 10 marks out of 100
9.3.2 Assignments/Presentations/Seminars/Group Discussions/ability enhancement workshop/extension lecture	5% i.e. 5 marks out of 100
9.3.3 Attendance	5% i.e. 5 marks out of 100.

Less than 60% 0 marks

Up to 65% 1 marks

Up to 70% 2 marks

Up to 75% 3 marks

Up to 80% 4 marks

Above 80% 5 marks

Components of Social Work Practicum (Total Marks 150)

(Internal- Total Marks 200)

9.3.4	Concurrent Field Work and Report Writing	= 65%
9.3.5	Participation in Individual Conferences	= 10%

9.3.6	Participation in Group Conferences	= 10%
9.3.7	Study tour / Orientation Tour	= 15%
	(External- Total Marks 50)	
9.3.8	Viva voce (Overall performance)	= 100%

9.4 In case, the candidate is fail or has failed in the internal examination, the internal examiner may conduct the re-examination as and when feel suitable with prior approval of the head of the department.

9.5 Grading:

The academic performance of a student shall be graded on a scale as prescribed by the Examination Branch of the University. The department concerned shall only prescribe the pass grade.

9.5.1. After finalization of the marks the same shall be displayed on the department notice board for a duration of two days for information of the students. Students who have a specific grievance against the marks awarded to her, may discuss the same with the concerned Paper coordinator who after consideration of the grievances of all the students shall finalize the marks to be awarded for the paper.

9.5.2 Before submission of the finalized award list in a prescribed formation to the concerned administrative office the individual Paper Co-ordinator shall discuss the marks distribution for his/ her Faculty of Study. However, the final decision with regards to marks will vest with the Paper Co-ordinator.

9.5.3 On receipt of the award lists for all papers offered by a given Faculty of Study the concerned administrative office shall put up the consolidated results for that Faculty for discussion and approval from the Departmental Staff Council (All Faculty Members).

9.5.4. The academic performance of a student shall be graded on a ten-point scale. The award of grades based upon marks obtained out of 100 shall be made as follows:

9.6 Grading

The academic performance of a student shall be graded on a scale as prescribed by the university. The award of grades based upon marks obtained out of 100 shall be made as follows:

Grades and Grade Points

Letter Grade	Grade Points
Outstanding (O)	10
Excellent (A+)	09
Very Good (A)	08
Good (B+)	07
Above Average (B)	06
Average (C)	05
Pass (P)	04
Fail (F)	00
Absent (AB)	00

Award of Grades and corresponding grade points should be based on Absolute grades as under :

Mang Panwar
[Signature]
Deepali

-24-

Grade Conversion

Letter Grade	Grade Points	Marks
Outstanding (O)	10	85-100
Excellent (A+)	9	75-84
Very Good(A)	8	65-74
Good (B+)	7	55-64
Above Average (B)	6	50-54
Average (C)	5	41-49
Pass (P)	4	04 40
Fail (F)	0	Less than 40
Absent (AB)	0	Absent

10. Division:

The successful candidates shall be classified in three divisions as under:

(i) Those who obtained 60% or more of the aggregate number of marks in the all subject in all semesters mention total semesters taken together shall be placed in first division.

(ii) Those who obtain less than 60% but not less than 50% of the aggregate number of marks in all subjects in all semesters taken together shall be placed in the second division.

(iii) Those who obtain below 50% and not less than 40% of the aggregate number of marks in all subjects in all semesters taken together shall be placed in the third Division.

11. Promotion: A student will be eligible for promotion if

She has passed 50% of total papers of 1st and 2nd semesters taken together.

Explanation: 50% of five papers will be taken as three

12. Attendance:

12.1. No candidate shall be considered to have pursued a regular paper of the study unless she has attended not less than 75% of the lectures in each paper/seminar, case discussion, field trips, tutorials etc. This requirement shall be fulfilled separately for each paper of study. A deficiency up to 10% may be condoned by the Chairperson of the department. In some special cases the Hon'ble Vice-Chancellor may condone a further 15%.

12.2 If a student remain absent from the Department for more than +two weeks without intimating to the Chairperson/ Paper Co-ordinator of the department, her

Manjiv Kumar

[Signature]

Deepali

name will be struck off from the department rolls with information to the Academic Branch and R & S branch.

12.3 In case the student's name is struck off due to non-payment of fee and is re-admitted later, her attendance shall not be counted for that period.

13 Improvement Case:

The student will be allowed improving her previous performance as per the rules framed by the university from time to time.

14. General Guidelines:

14.1 Where this document is silent about any rule, the University Ordinance from time to time will be applicable.

14.2 Eligibility criteria, fee structure, and academic calendar for the academic year shall be given in the University Prospectus.

14.3 Admission, teaching schedule, preparatory holidays, examination schedule, sports calendar and cultural calendar, winter/summer vacation, shall be followed as specified in academic calendar of University.

14.4 A student is deemed to have completed the requirements for the degree and is eligible for the award of degree if:

14.4.1 She has satisfied all the academic requirements as per the regulations; and

14.4.2 She has paid all fees due from her; and

14.4.3 There is no case of indiscipline pending against her.

14.5 The gap of one/two semesters missed by the student(s), as the case may be, will count towards the total duration of the programme permissible under the regulations.

14.6 All academic problems of the students other than those affecting the university rules and regulations framed from time to time may be looked into by the Dean of Academics Affairs.

14.7 The calendar for the academic year will be framed and declared at the beginning of the session by the university.

Hain Panwar

[Signature]

Deepali



B.P.S. MAHILA VISHWAVIDYALAYA, KHANPUR KALAN, SONEPAT
(A State University Established under the Legislative Act No. 31/2006)
DEPARTMENT OF SOCIAL WORK

SCHEME

Master in Social Work

(w.e.f. 2023-24)

Programme Outcomes

- PO1 Interdisciplinary Knowledge:** Enhance knowledge and understanding of contributions of the social science disciplines to understand the society, disciplines historical emergence and its contribution in understanding human behaviour.
- PO2 Capacity Building:** Enhance capacity to visualize and articulate and foresee what one has learned by deliberate experimentation and action using different disciplinary knowledge and framework of social science disciplines.
- PO3 Research and Development:** Develop research related basic to specific skills and the capability of defining problems, formulation of research design; collect relevant data, develop empirical evidence and interpret the results of such analyses.
- PO4 Critical and Analytical Skills:** Critically analyse everyday problems faced by the society, evaluate specific policy proposals, Awareness of and ability to use one's professional skills and behavioural competencies that meet the need of the situation.
- PO 5 Team Building and Team Work:** Ability to work effectively and respectfully with diverse teams; facilitate cooperative or coordinated effort on the part of a group and or a team in the interests of a common cause and work efficiently as a player.
- PO6 General to Specialize :** Exposure to multiple opportunities to develop deeper understanding, creativity, originality, analytical and critical skills in dealing with different situations and develop further through discipline specific electives that are leading to employability.
- PO7 Appreciate Diversity:** Enhance the ability to acquire knowledge within the social sciences and beyond. Develop networking skills, mobilize resources independently, monitor and evaluate programmes. Ability to guide and lead clientele in the community/work setting and develop the ability to work in (caste, ethnicity, gender and marginalization), values and beliefs of multiple cultures in a global perspective, managing diversity, use of an inclusive approach to the extent possible.

- 27 -

Manj Kumar

Deepali

**PROGRAMME SPECIFIC OUTCOMES OF MASTER IN
SOCIAL WORK (MSW)**

The students after acquiring Master Degree in Social Work will be able to:-

PSOs1 - Have in depth knowledge and skills of social work profession and other allied discipline which contribute to social work education.

PSOs 2- Capacity building and use of small study at field level to visualize and articulate and foresee the societal issues.

PSOs 3- Critical thinking and Awareness of and ability to use one's professional skills and behavioural competencies.

PSOs4 - Use of creativity, originality, analytical and critical skills in dealing with different situations and develop further through discipline specific electives that are leading to employability.

PSOs 5 - Develop networking skills, mobilize resources independently, monitor and evaluate programmes.

Karipannar

[Signature]

seepala

M.A. Social Work (Two year Course)

SCHEME OF EXAMINATION (w.e.f. 2023-24)

M.A. 1st Year

Semester I (Core Papers)		Marks		Credit (per Week)			
Core Courses							
Code		Internal	External	L	T	P	Total
MSW - 101	Introduction to Social Work	20	80	3	1	0	4
MSW-103	Society and Social Processes	20	80	3	1	0	4
MSW-105	Gender and Development	20	80	3	1	0	4
MSW-107	Social Work with Community and Social Action	20	80	3	1	0	4
MSW-109	Social Work with Groups	20	80	3	1	0	4
Skill Enhancement Course							
MSW - 111	Social Work Practicum (Community/Village Setting)	200 Internal		0	0	16	8

Semester II (Core Papers)		Marks		Credit (per Week)			
Core Courses							
Code		Internal	External	L	T	P	Total
MSW-102	Dissertation -I	100	00	0	2	4	4
MSW-104	Human Growth and Personality Development	20	80	3	1	0	4
MSW-106	Human Rights Social Justice and, Empowerment	20	80	3	1	0	4
MSW-108	Social Work with Individuals	20	80	3	1	0	4
MSW-110	Social Work Research	20	80	3	1	0	4
Skill Enhancement Course							
MSW-112	Social Work Practicum (Community/Village Setting)	150 - Internal 50 - External		0	0	16	8

-29-

Handwritten signature

Handwritten signature

M.A. 2nd Year

Semester III		Marks		Credit (per Week)			
Core Courses							
Code		Internal	External	L	T	P	Total
MSW-113	Dissertation -II	60	40	0	2	4	4
MSW-115	Social Work Administration	20	80	3	1	0	4
MSW-117	Social Policy, Sustainable Development and Environmental Protection	20	80	3	1	0	4
Skill Enhancement Course							
MSW-125	Social Work Practicum (Agency and rural community based Setting)	200 – Internal		0	0	16	8

Elective Paper – Students can choose any two from given Discipline Specific Electives (DSE)

Semester III		Marks		Credit (per Week)			
DSE							
		Internal	External	L	T	P	Total
MSW-119	Social Work with Families and Children	20	80	3	1	0	4
MSW-121	Labour Welfare and Labour Legislation	20	80	3	1	0	4
MSW-123	Corporate Social Responsibility and Social Work	20	80	3	1	0	4

Semester IV		Marks		Credit (per Week)			
Core Courses							
Code	Course Name	Internal	External	L	T	P	Total
MSW-114	Counseling Theory and Practice	20	80	3	1	0	4
MSW-116	Social Work with Persons with Disability	20	80	3	1	0	4
MSW-118	Health Care Social Work Practice	20	80	3	1	0	4
Skill Enhancement Course							
MSW-126	Social Work Practicum (Agency and rural community based Setting)	150 – Internal 50- External		0	0	16	8

Handwritten signatures and marks:
 A large signature is written over the footer area.
 Below it, the name "Kajal Panwar" is written in a stylized font.
 To the right, the word "separat" is written in a cursive script.

Elective Paper – Students can choose any two from given Discipline Specific Electives (DSE)

Semester IV		Marks		Credit (per Week)			
DSE							
Code	Course Name	Internal	External	L	T	P	Total
MSW-120	Human Resource Management and Industrial Relation	20	80	3	1	0	4
MSW-122	Disaster Mitigation and Management	20	80	3	1	0	4
MSW-124	Social Entrepreneurship and Development	20	80	3	1	0	4

Note: Qualifying Conditions 40% of marks in external examination and in aggregates.

Semester III and IV		Marks		Credit (per Week)			
CBCS							
Code	Course Name	Internal	External	L	T	P	Total
CBCS - MSW - I, Sem III	Understanding Social Work Profession	20	80	3	1	0	4
CBCS - MSW - II, Sem IV	Areas of Social Work Practice	20	80	3	1	0	4

[Handwritten Signature]

[Handwritten Signature]

[Handwritten Signature]

Syllabus

BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA
KHANUR KALAN, SONEPAT, HARYANA



DEPARTMENT OF SOCIAL WORK

SCHEME OF EXAMINATION AND COURSE CURRICULUM
M.A. Social Work
(w.e.f session 2023-24)

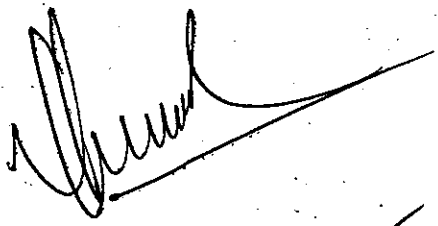
DEPARTMENT OF SOCIAL WORK
B.P.S. MAHILA VISHWAVIDYALAYA
KHANUR KALAN, SONEPAT, HARYANA

[Handwritten Signature]

[Handwritten Signature]

[Handwritten Signature]

Semester- 1



Deepali

2

M.A. Social Work 1st Semester w.e.f. 2023-24
MSW-101 Introduction to Social Work

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives

1. To understand the evolution of Social Work
2. To understand the growth of profession of social work and challenges before social work.
3. To help students to understand scope and methods to Social Work
4. To understand intervention and institutional status of Social Work

Course Outcomes

Students will know the nature and development of professional social work in India and abroad; learn professional aspect of the social work, values, ethics, know ledge, attitudes, skills and challenges professional social worker working in different settings. The learners will also know the different approaches of social work and national and international level organizations of professional social workers.

Course content

Unit-I Evolution of Social Work and its Diversity

- Concept of Social Work, Charity, Social Service, Social Services, Social Reform, Social Welfare, Social Revolution and Social Development.
- Historical Overview of Social Work
- Basic Assumptions of Social Work
- Values and principles of Social Work.

Unit-II Social Work as a Profession

- Profession- Its Meaning and essentials
- Social Work as a Profession and ethics
- Challenges before Social Work Profession.
- Process of Social Work

Unit III Methods and scope of Social Work

- Methods of Social Work
- Field- practicum in social work; Concept and objectives
- Supervision in Social Work Practicum
- Scope of Social Work and emerging trends of Social Work Practice in India

Unit-IV Approaches and institutional aspect of Social Work

- Functional and Ecological Approach to Social Work
- Contribution of Bhoodan, Antodaya Movements and B.R. Ambedkar
- Role of Social Worker
- International and National Organizations of Professional Social Work- Structure and functions.

Evaluation:

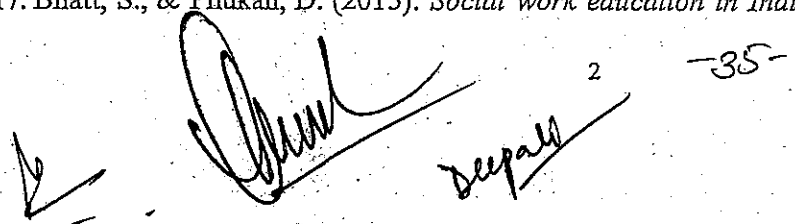
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Suggested Readings:

1. Dubois, B. & Miley, K. K. (2002). *Social work: An empowering profession.*
2. Miley, K. K., O'Melia, M., & DuBois, B. L. (1998). *Generalist social work practice: An empowering approach.* Boston: Allyn & Bacon.
3. Clark, C. & Asquith, S. (1985). *Social work and social philosophy.* London: Routledge and Kegan Paul.
4. Payne, M. (2005). *Modern social work theory.* New York: Palgrave/ MacMillan.
5. Dominelli, L. (2004). *Social work: theory and practice for a changing profession.* Cambridge: Polity Press.
6. Parsons, R. J., Jorgensen, J. D. & Hernandez, S. H. (1994). *The integration of social work practice.* California: Brooke/Cole.
7. Desai, M. (2002). *Ideologies and social work: Historical and contemporary analyse.* Jaipur: Rawat Publications
8. Sajid S. M., & Jain, R. (2018). *Reflections on social work profession.* New De lhi: Bloomsburry
9. Bhatt, S., & Singh, A. P. (2015). *Social work practice: The changing context.*
10. Bhatt, S., & Pathare, S. (2014). *Social work education and practice engagement.* ISBN: 9788175417571(HB), 9788175417953(PB), Shipra Publications, New Delhi,
11. Nair, T. K. (2015). *Social Work Profession in India: An Uncertain Future.* Niruta Publication
12. Brill, N. I. & Levine, J. (2002). *Working with people: The helping process.* Boston: Allyn and Bacon.
13. Trevithick, P. (2000). *Social work skills: A practice handbook.* Philadelphia: Open University Press.
14. Singh, S. & Srivastava, S. P. (2005). *Teaching and Practice of Social Work in India.* Lucknow, New Royal Book Company
15. Mohan, B. (2002). *Social work revisited.* Killinis: Killbris Corporation.
16. Bhatt, S., & Pathare, S. (2005). *Social work literature in India.* New De lhi, IGNOU, material for BA and MA students
17. Bhatt, S., & Phukan, D. (2015). *Social work education in India.* New Delhi, AlterNotes Press

Handwritten signatures and initials at the bottom of the page, including a large signature, the name 'Deepali', and the number '2'. To the right, there is a handwritten number '-35-'.

M.A. Social Work 1st Semester w.e.f. 2023-24
MSW-103 Society and Social Process

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives

1. Understand basic Sociological concepts and Social Group formation.
2. Develop skills to analyse and understand Indian Social Structure and Societal Interactions.
3. To learn to apply sociological insights and approaches in Social Work Practice.
4. To Understand the social problem and its interventions

Course Outcomes

The students will have Understanding of basic Sociological concepts; Develop skills to analyze and understand Indian Social Structure and Societal Interactions. To learn to apply sociological insights and approaches in Social Work Practice.

COURSE CONTENTS

Unit I: Individual, Society and Culture.

- Society: concept, types and features
- Social Institutions: Marriage, Family, Religion, Culture.
- Social Institutions- Traditions, Customs, Values and Norms
- Secularization and new religious consciousness.

Unit II: Social Structure and Social Stratification.

- Social structure: Concept and Elements.
- Social Stratification: Concept of *Varna* system
- Caste and Class: Merits & Demerits.
- Dalit's, advises and minority groups - Situation analysis, changing relationship and dynamics.

Unit III: Social process and Social Change.

- Social process: Concept and steps in social process
- Socialization: Concept and Theory of C.H. Cooley
- Social change- Concept & Nature, Factors affecting social change
- Overview of theories of social change: evolutionary, structural and modernization

Unit IV: Social Disorganization, Social Problems and Interventions

- Social Disorganization and Social Control
- Concept and Theories of social deviance
- Major Social Problems in India: Unemployment, Violence against Women, Child Rights Violations, Communal Violence.
- Social problems and Social Work Intervention

Evaluation:

Internal Assessment

Attendance

Quiz/Test

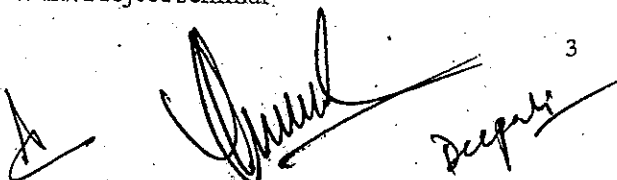
Assignment//Project/seminar

20 marks

05 marks

05 marks

10 marks

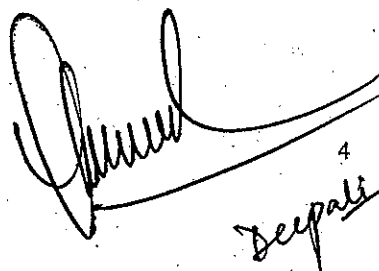


Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Suggested Readings

1. Pandey, Vinita (2016). Indian Society and Culture. Jaipur: Rawat Publications.
2. Shankar Rao, C.N. (2015). Sociology: Principles of Sociology with an Introduction to Social Thoughts. New Delhi: S. Chand & Company.
3. Bilton (2016). Introductory Sociology. 4th edition, Publisher: Palgrave
4. Grusky, David B. (2014). Social Stratification: Class, Race, and Gender in Sociological Perspective (4th edition). Boulder: Westview Press.
5. Ahuja R. (2014). Social Problems in India, 3rd edition. Rawat Publications: Jaipur
6. Chattopadhyay, Aparajita. (2013). Poverty and Social Exclusion in India: Issues and Challenges. Rawat Publications: Jaipur.
7. Nagla, B. K. (2013). Indian sociological thought: Rawat Publication
8. Bhusan Vidya & Sachdev D.R. (2014). An Introduction to Sociology. Allahabad: Kitab Mahal.
9. Ritzer, George (2012). Introduction to Sociology. New Delhi: Sage Publications
10. Grusky, David B. (2011). "Theories of Stratification and Inequality". In Ritzer, George and J. Michael Ryan (eds.). The Concise Encyclopedia of Sociology. Wiley-Blackwell. pp. 622-624. Retrieved 23 June 2014.
11. Shrinivas M.L. (2009) Aadhunik Bharat Mein Samajik Parivartan. Rajkamal Prakashan
12. Rao, S. N. S. (2008). Sociology: Principles of sociology with an introduction to social thoughts; S Chand (2008)
13. Browne, K. (2005): An introduction to Sociology 3rd Edition. Polity Press, pp.
14. Dube, S.C. (2005). Indian Society. New Delhi: National Book Trust.
15. Bose, P.K. (1979): Agrarian Structure, Peasant Society and Social Change: A Study of Selected Regions in West Bengal. PhD Thesis, JNU, New Delhi. [16].


Deepali

M.A. Social Work 1st Semester w.e.f. 2023-24
MSW-105 Gender and Development

L T P
3 1 0 (4Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

- Understand gender in cultural context
- Acquire skills to identify systems/ mechanisms/ factors that affect women's development.
- Develop gender perspectives in analyzing social realities.
- Understand the role of social work intervention in gender development

Course Outcome

The learner will understand the concept of gender in cultural context. The learner will be able to apply the skill to identify systems/ mechanisms/ factors that affect women's development and will be able to recognize and develop gender perspectives in analysing social realities.

Course Contents:

Unit-1 Conceptualizing Gender

- Patriarchy, Sex and Gender
- Feminism: Major Feministic thoughts (Socialist, Radical and Socialist Feminism)
- Women's Rights, Movements
- Current Status of Women in India.

Unit-2 Gender Development and Empowerment

- Approaches to Women Development
- Types and components of Women Empowerment.
- Women Empowerment: Concept, strategies and Perspectives
- International and National efforts for Women Empowerment

Unit-3 Gender Inequality

- Concept of gender equality, Equity and Inequality
- Problems faced by women (Organized, Unorganized and Self Employed women)
- Problems and issues related to girl Child: Child Marriage, Trafficking, and Sex Selecting Elimination
- Constitutional safeguards and legislation related to women empowerment in India.

Unit 4 Policies and Programmes for Gender Development

- Development programmes related to Health, Education and Employment of Women
- National Commission for Women
- Gender Mainstreaming and Gender Budgetting.
- Policies and Programmes for Gender Development- Women Empowerment Policy 2001 and Prevention of Sexual Harassment at Workplace Act- 2013


b
Deepika

Evaluation:

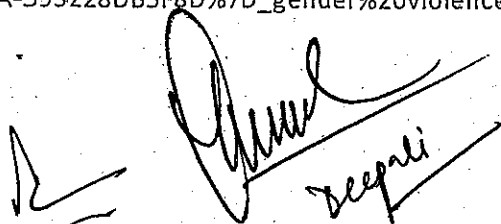
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

References

1. Razavi, Shahrashoub; Miller, Carol (1995). (PDF). United Nations Research Institute Occasional Paper Series. United Nations Research Institute for Social Development. 1: 4. Retrieved 22 November 2013..
2. Reeves, Hazel; Baden, Sally. (PDF). University of Sussex - Institute of Development Studies. Retrieved 18 September 2019.
3. Rai, Shirin M. (2002). "Gender and Development". Gender and the Political Economy of Development. Malden: Polity. pp. 44–83.
4. Beneria, Lourdes; Berik, Günseli; Floro, Maria S (2016). Gender, Development, and Globalization: Economics as if All People Mattered. New York: Routledge. p. 95.
5. Nyeck, S. N.; Benjamin, Orly (22 December 2015). (PDF). Wagadu. 14: 1–12.
6. Kabeer, Naila (2003). Gender mainstreaming in poverty eradication and the Millennium development goals a handbook for policy-makers and other stakeholders. London: Commonwealth secretariat.
7. Roberts, Adrienne; Soederberg, Susanne (June 2012). Third World Quarterly. 33(5): 949–968.
8. Pande, Rekha (2012). "Globalization, Technology Diffusion and Gender Disparity". www.microworld.org. Retrieved 2018-03-01.
9. Terry, G. 2008. "Why Gender Matters to Climate and Equity." Presentation at the Gender and Climate Change Workshop, Kønsnet (Gender Net), Denmark, November 6.
10. International Union for Conservation of Nature. (2020). Gender and natural resource governance: Addressing inequalities and empowering women for sustainable ecosystem management.
11. Ivanova, M. (2021). Connecting human and planetary health: An interview with Christiana Figueres. Globalizations.
12. Mavisakalyan, A., & Tarverdi, Y. (2019). Gender and climate change: Do female parliamentarians make difference? European Journal of Political Economy, 56, 151–164.
13. Commonwealth Secretariat 2003 commonwealth Secretariat, London. [http://www.thecommonwealth.org/shared_asp_files/uploadedfiles/%7BBC734E4C-36AC-482D-984A-593228DB5F8D%7D_gender%20violence.pdf] February 2010.


Deepri

M.A. Social Work 1st Semester w.e.f. 2023-24

MSW-107 Social Work with Community and Social Action

L T P
3 1 0 (4Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course objective:

- To gain Knowledge about the primary method of Social Work Practice with Communities.
- To understand the models, skills, and strategies of Social Work Practice with Communities.
- To enhance critical understanding of social action, its principles and models and use of skills, tools and strategies of social advocacy in community setting.
- To develop understanding of different roles of community worker.

Course Outcome

The students will gain Knowledge about the Primary Method of Social Work Practice with Communities and the learn techniques and Approaches of Social Work Practice with Communities. The learners will get information about the resources and need of the community to create a sense of cooperation, coordination and unity among the people for better participation in programmes. The learners will create understanding of the strategies and tactics of social action to initiate movement in the country. They will develop understand the method through which the deprived and the oppressed sections of society can get social justice.

Course Contents:

Unit-I: Conceptual Framework of Community Work

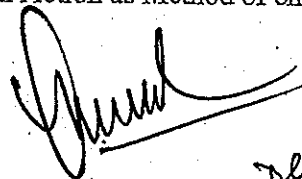
- Community: concept, Definition, Types
- Community Organization- History and Concept
- Principles and Objectives of community organization
- Community Development and Community Work.

Unit-II: Models and Skills of Community organization

- Models of Community organization: Concept and Importance
- People's Participation: Concept and its importance
- Skills in Community Organization,
- Concept of community based organisations and its importance in community organisation.

Unit-III: Social Action & Social Advocacy

- Social Action, Definition, concept, Principles, Models
- Role of social worker in social action
- Social Advocacy : Concept, definition, Skills, Strategies, Use of Media and Public Opinion Building in Advocacy.
- Use of Social Action as Method of change


Deepali 7

Unit-IV Community work in particular setting and Roles of community worker

- Community Organisation as a political process
- Community Organization with Vulnerable Communities – Migrants, Refugees and Transgender
- Guide, enabler, researcher, Analyst, Project Manager, organiser, Activist, Mobiliser, catalyst, Therapist.
- Recording in Community work.

Evaluation:

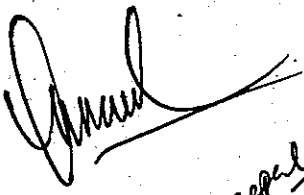
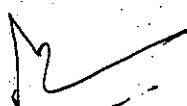
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Suggested Reading:

1. David A. Hardcastle and Patricia R. Powers (2004). *Community Practice: Theories and Skills for Social Workers*. New York: Oxford University Press.
2. David James and Mayo (1974). *Community Work*. London: Routledge and Kegan Paul.
3. H.Y. Siddiqui (1984). *Social Work and Social Action*. New Delhi: Harnam Publications.
4. H.Y. Siddiqui (1997). *Working with Communities*. New Delhi: Hira Publication.
5. Jim Ife (2009). *Community Development: Community-Based Alternatives in Age of Globalisation*. Australia: Pearson Publication
6. K. D. Gangrade (1997). *Community Organisation in India*. New Delhi: Popular Prakashan.
7. M. G. Ross (1955). *Community Organisation*. New York: Harper & Sons.
8. Margret Ledwith (2001). Community work as critical pedagogy: re-envisioning Freire and Gramsci. *Community Development Journal*. 36(3): 171-182.
9. Margret Ledwith (2005). *Community Development: A Critical Approach*. Jaipur: Rawat Publications.



Seyedi 8 - 41-

M.A. Social Work 1st Semester w.e.f. 2023-24
MSW-109 Social Work with Groups

L T P
3 1 0 (4Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

- To Develop Understanding of Group as a Method of Social Work Practice
- Develop Awareness about The specific characteristics of Group Work and its Contributions as a Method of Social Work Intervention.
- Gain Knowledge about Group Formation and the Use of a Variety of Group Approaches.
- Identify the Various Situations and Settings where the method could be used in the context of Social Realities of the Country.

Course Outcome

The learners will be able to practice Social Group Work as a method of Social Work. The learner will be able to identify specific characteristics which differentiate social group work from other group work. The learners will be able to identify and use various group work approaches for its effective use in social work practice.

Course Content:

UNIT- I Introduction and History of Group Work

- Understanding of groups – Characteristics and significance of group
- Definition of Social Group Work and its Characteristics.
- Purpose of Social Group Work; Historical evolution of group work with special emphasis of the Indian Context.
- Types of Groups and Principles of group work

UNIT -II Group Processes and Group Dynamics:

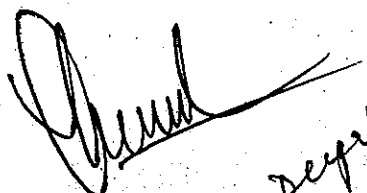
- Basic Group Processes – Sub-group, Group conflict, Group Dynamics and Group decision making
- Leadership in Groups.
- Models of Group Work.
- Stages of Group Development

UNIT- III Programme Planning and Recording

- Concept and Principles of Program planning –
- Skills in program planning
- Recordings in Group work: Importance of recording in social group work
- Recording structure - Types of recording.

UNIT- IV Evaluation and Termination Phase

- Evaluation and Termination Phase
- Importance of continuous evaluation in group work
- Methods of Evaluation
- Application of Group Work in health settings, school settings, family and women and child welfare settings.


peyaji⁹

Evaluation:

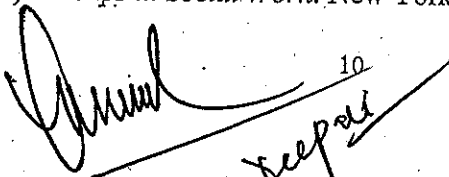
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Suggested Reading:

1. Alex Gitterman and Robert O' Byrne (Eds.) (2009). *Encyclopaedia of Social Work with Groups*. New York: Routledge.
2. Garvin, Charles D. et al (eds.) (2008) *Handbook of Social Work With Groups*, Rawat Publications, New Delhi.
3. Abell, M. L., & Galinsky, M. J. (2002). Introducing students to computer-based group work practice. *Journal of Social Work Education*, 38(1), 39-54.
4. Anderson, J., & Carter, R. W. (Eds.). (2003). *Diversity perspectives for social work practice: Constructivism and the constructivist framework*. New York: Pearson Allyn & Bacon.
5. Barsade, S.G. (2002), 'The Ripple Effect: Emotional Contagion and Its Influence on Group Behaviour', *Administrative Science Quarterly*, 47, 644-675.
6. Brandler, S. and Roman, C. (1999), *Group Work: Skills and Strategies for Effective Intervention*, New York: Haworth Press, P-8.
7. David Capuzzi, Douglas R. Gross and Mark D. Stauffer (2010). *Introduction to Group Work*. 4th ed. Jaipur: Rawat.
8. Atherton J S (2003) *Learning and Teaching: Group Cultures* [On-line] UK: Available: http://www.dmu.ac.uk/~jamesa/teaching/group_cultures.htm
9. G. Konopka (1983). *Social Group Work: A Helping Process. 3rd Edition*. Englewood Cliffs, N. J: Prentice Hall International.
10. G. Wilson & G. Raylands (1989). *Social Group Practices*. Massachusetts: Houghton Mifflin.
11. Garvin, CD, Lorraine M. Gutierrez & Maeda J. Galinsky (Ed.) (2004). *Hand Book of Social Work with Groups*. Jaipur: Rawat Publications.
12. H. Northen (1976). *Social Work with Groups*. New York: Columbia University Press.
13. H.Y. Siddiqui (2008). *Group Work: Theories and Practices*. Jaipur: Rawat.
14. Julie Birkenmaier, Marla Berg-Weger & Marty Dewees (2011). *The Practice of Generalist Social Work*. New York: Routledge.
15. Linda Finley (1993). *Group work in Occupational Therapy*. UK: Chapman and Hall.
16. M. Hartford (1971). *Groups in Social Work*. New York: Columbus University Press.


10
seepal
-43-

CO

M.A. Social Work 1st Semester w.e.f. 2023-24
MSW- 111 Social Work Practicum (Community Setting)

L T P
0 0 16 (8 Credit)

Internal Marks : 200
Total Marks : 200

Course Objectives: -

1. To understand the various methods of social work then application in the field.
2. To develop understanding about the problems the community set up and learn to provide them.
3. To develop the various strength of international community setup.
4. To develop inter-personal skills to implement models C.D. in practice.

Course Outcome

The learner will be able to develop an understanding of the agency and the issues that it addresses. They will know the community needs and problems. The learners will be able to initiate group work /basic nucleus in the community for address in some of these needs and problems and identify individuals/ families that may require exclusive and intensive intervention. The learners will also be able to locate internal/external resources that can be used for addressing community needs. Also they will develop an ability to record and use supervision for professional growth by applying professional ethics and values.

Activities to be done

Understand community and observe the functioning of community-based organisations working in the community.

Understand the problems and prioritise the problems in a community

Identify the areas for Social work intervention

Understand the leadership position in the community and its role in community development

Prepare a community profile.

Documentation of the events.

Develop case studies in community

Practice of Participatory research in community set up

Visit and observe social institutions in community

Attend & observe the Gram Sabha meeting and women in GS Meeting.

Organise Nukkadnatak on various social issues.

Evaluation

Internal Assessment

Orientation Visit

Individual conference

Group conference

Internal Viva voce of Concurrent Field work

200 marks

10 marks

10 marks

10 marks

170 marks

Suggested Reading

1. Bhattacharya S. (2003). Social Work: An Integrated Approach, Deep and Deep publisher
2. Choudhary, Paul. (1983). Introduction to Social Work. New Delhi: Atma Ram & Sons.
3. Dasguta, S. (1967). Towards a Philosophy of Social Work in India. New Delhi: Popular Book Services.


[Handwritten mark]

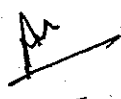
[Handwritten signature]

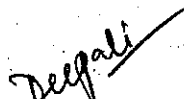
11
Deepali

- 44 -

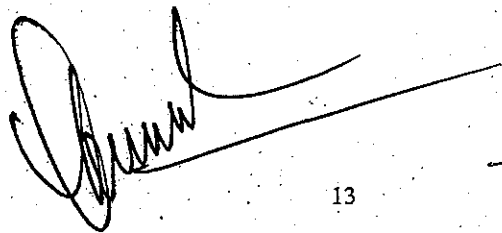
4. Dinitto, Diana, M. (2008). Social Work Issues and Opportunities in a Challenging Profession (3rd edition). Chicago: Lyceum Books.
5. Baird, B. (2002) The Internship Practicum, and Field Placement Handbook; A Guide for the Helping Professions, (3rd ed.). Upper Saddle River, NJ. Prentice Hall.
6. Garthwait, C. (2005). The Social Work Practicum; A Guide for Students. (3rd ed.). Boston, MA. Pearson Education, Inc.
7. Weger- Berg, M. (2000). The Practicum Companion for Social Work. Needham Height, MA: Allyn & Bacon.
8. Bhattacharya S. (2003). Social Work: An Integrated Approach, Deep and Deep publisher
9. Hepworth, Dean H (2010). Direct Social Work Practice-Theory and Skills (8th edition). New York: Brooks/Cole.
10. Zastraw H.C. (2003) The Practice of Social Work, Canada Thomson Learning Academic Centre
11. Zastrow, H. C. (2003): The Practice of Social Work, Canada: Thomson Learning Academic Resource Center
12. Upadhyay, R.K., (2010) Social Case Work: A Therapeutic Approach, New Delhi, Rawat Publications
13. Sheldon, B., & Macdonald, G. M. (2009). A textbook of social work. Routledge.
14. George & Sumaraj, L. (2016). Adolescent counseling. Jaypee Brothers Medical Publishers.
15. Mishra, P. D., & Mishra, B. (2010). Social group work: theory and practice. New Royal Book Co.
16. Rao, N. S., & Sahajpal, P. (2013). Counselling and guidance. McGraw Hill Education.
17. Nāraṅga, V. (2013). Issues in learning theories and pedagogical practices. New Delhi: Orient Blackswan.
18. Ahuja, R. (2012). Social problems in India. Jaipur: Rawat Publications.
19. Gautam, P. R., & Singh, R. S. (2011). Social work methods, practices and perspectives. New Delhi: Anmol Publications.
20. Bamford, Terry (2015) A contemporary history of social work: learning from the past Policy Press
21. Srivastava, U. (2012). Social work: ethics and value. Arise Publishers & Distributors.
22. Fernandez, Alex (2017). Social Work and Human Rights. Pacific Books International.

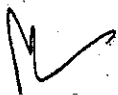






Semester -2





Deepali

M.A. Social Work 2nd Semester w.e.f. 2023-24
MSW-102 Dissertation-I

L T P
0 2 4 (4 Credit)

Internal Marks : 100
Total Marks : 100

Course Objectives: To help learner to practice Social Work Research by thinking, developing and implementing a small sample study on Social Work areas and prepare a report. The learner will be able to conduct a small study to understand the whole process of Research.

Course outcome: The learner will be able to produce empirical study based on primary research.

Course content

Unit-I Identification of Research Problem

- Area of Interest
- Assessment of Needs , assets, strengths, context, issues and challenges
- Research Areas
- Key information interviews
- Observations and Participation

Unit-II Review of Literature

- Review of Articles
- Review of Books
- Review of Government Survey and reports
- Review of Case studies
- Review of news paper

Unit-III Research Methodology

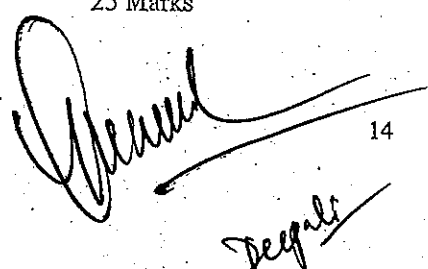
- Universe
- Sampling-Sampling size for pre testing
- Sampling techniques
- Tools of Data Collection-Interview schedule, observation, Focused Group Discussion and Questionnaire
- Participatory Research Tool
- Data collection and Data Analysis

Unit-IV: Report writing

- Data Collection
- Interpretation of data
- Preparation of pre testing Report and submission.
- Data entry by using of Computer(Excel and Word)

Internal Assessment

Research Area and review: 25 Marks
Research Methodology: 25 Marks
Report Writing: 25 Marks
Viva voce: 25 Marks


14
Deputy

OO

M.A. Social Work 2nd Semester w.e.f. 2023-24
MSW-104 Human Growth and Personality Development

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

1. To understand the Human Growth and different Development Stages of Human Beings from childhood to old age.
2. To develop an insight into the theories of Personality and Role of Environment and Heredity on Personality Development of Human Beings.
3. To learn to apply concepts and theories of Psychology in Social Work Practice.
4. To understand the application of social psychology in social work practice.

Course Outcome: Learners will be able to understand the concept of Human Growth and different Development Stages of Human Beings from childhood to old age. Will develop an understanding about concepts and theories of Personality and Behaviour and Role of Environment and Heredity on Personality Development of Human Beings. Lerner will be able to apply concepts and theories of Psychology in Social Work Practice. Learners will be able to understand the psycho-social aspects of human beings and be able to explore the role of Social Work practice in this area.

Course content

UNIT-I: Human Growth and Development Stage

- Human Growth And Development: concept, Determinants of Human Development Heredity and Environment.
- Third Gender –Concept and issues
- Development stages – Problems and Tasks: Prenatal, Post Natal, Infancy, Childhood, Adolescent, Adulthood And Old age
- Understanding of human life span:-Indian concept of human life span (Barhmcharya, Grihastha, Vanprastha and Sanyas).
- Role of Social Work Practice during each stages of Development.

UNIT-II: Personality Development and Behaviour

- Theories of Personality Development: Psychodynamic theories (Freud's psychoanalytical theory, Erikcson's Psychosocial Theory,)
- Humanistic theory: (Maslow's self- actualization theory);
- Cognitive Development Theory (Jean Piaget's)
- Behavior: Concept of Normal and Abnormal behavior types, causes and manifestations of Abnormal Behavior.

UNIT –III: Basic Psychological Processes in Social Work Practice

- Concept and theories: Cognition, Learning (B. F S Skinner, Pavlov).
- Type of Intelligence- I Q, E Q, and S Q;
- Socio-Cultural Factors affecting Development of Human beings.
- Concept of Motivation, Frustration, Conflict, Stress, Altruisms.

- 48 -

15

deepali

UNIT-IV Social Psychology in Social Work Practice

- Social Perception, Attitude: Development, Forms/ Manifestations with specific reference to socially marginalized groups.
- Prejudices, Discrimination: Development, Forms/ Manifestations with specific reference to socially marginalized groups.
- Theories of Collective Behavior: Crowd, Riots; Propaganda And Public Opinions
- Role of Social Worker in Changing and Influencing Social Behavior.

Evaluation:

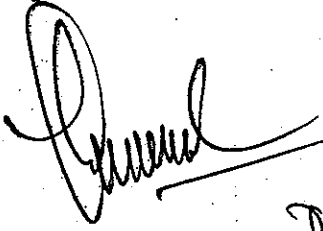
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

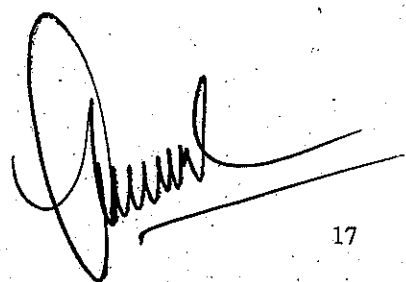
- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Reading List:

1. Srivastava D.N., Srivastava V.N. (2020) Adhunik Vikasatmak Manovigyan (Modern Developmental Psychology Lifespan Development) 2nd Edition. Shri Vinod Pustak Mandir Agra.
2. Specht, J. (2017). Personality development across the lifespan. 1st Edition. London: Academic Press
3. Daniel, W. Barrett. (2016). Social psychology-core concepts and emerging trends. London: Sage39 | P a g e
4. Nicolson, P., & Bayne, R. (2014). Psychology for social work. Theory and practice. London: Palgrave
5. Sahejpal Prem, Bahera Pushpita 2012. Social Psychology. Tata McGraw Hill, New Delhi
6. . Margarete, Parrish.,2012, Social Work Perspectives on Human Behaviour ,Rawat Publications, Jaipur
7. Newman & Newman (2011): Development through Life: A Psychosocial Approach. Cengage Learning, Inc
8. Ryan, R. M. (2012). Oxford handbook of human motivation. New York: Oxford
9. Khalkdina, M. (2011). Human development in the indian context: A socio cultural focus. Vol. II. New Delhi: Sage Publications
10. Zastrow, Kirst, Ashman (2009): Understanding Human Behaviour & the Social Environment: Wadsworth Publishing Co.


16 - 49 -
Deepali

11. Khalakdina, M. (2008). Human development in the Indian context: a socio-cultural focus. Vol. I. Sage Publications: New Delhi
12. Ashford, Lecroy & Jose (2005): Human behaviour in Social Environment. Wadsworth Publishing Co, Inc
13. Rider, Elizabeth (2008) : Life Span Human Development, 6th Edition: Cengage Learning
14. Morgan, C.T. 2003. King R.A; Welsz J.R. & Schopler, J. Introduction to Psychology (7th Edition) Tata Mc Graw Hill Publication Company Limited, New Delhi



Deepali

M.A. Social Work 2nd Semester w.e.f. 2023-24
MSW-106 Human Rights, Empowerment and Social Justice

L T P
3 1 0 (4Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

1. Understand international documents for Human Rights and their implementation.
2. Understand the concept of Human Rights and Indian Constitutional safeguards.
3. Understand the concept of Human Rights and empowerment.
4. Develop Knowledge about Social Justice and institutionalized legal mechanism for a just and inclusive social order.

Course Outcome: Acquire a critical understanding of institutional mechanisms and systems for attainment of protection of human rights at international level. The learner will be able to apply human rights framework for understanding issues and understand e empowering processes for the marginalized sections of the society. They will develop Knowledge about Social Justice and legal safeguards in India to control social injustice with the marginalized sections of the society.

Unit-I International Treaties and Conventions

- The Universal Declaration of Human Rights
- International Covenant on Economic, Social and Cultural Rights
- Convention for Rights of Children (CRC)
- Global Convention on Human Trafficking

Unit-II Human Right and Constitutional Guarantees India

- Human Rights-concept, characteristics and types
- Historical overview of Human Rights
- Constitutional Rights
- Human Rights violation: Indian scenario

Unit-III Empowerment, Human Rights and Social Work

- Empowerment: Concept, features and forms
- Code of ethics of social work and protection of human rights
- Social work practice with victims of human rights violations
- Human rights activism and civil society initiatives in India

Unit-IV Social justice and Instruments for Social Justice

- Social Justice- Concept, Characteristics
- Manifestation of social injustice- Exclusion, Oppression And Marginalization
- Affirmative action for women, SCs, STs and Minorities.
- Public Interest Litigation and Lok Adalat

Evaluation:

Internal Assessment

Attendance

Quiz/Test

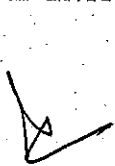
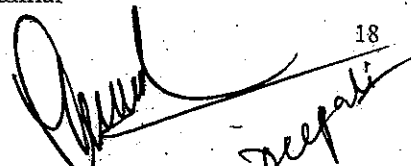
Assignment//Project/seminar

20 marks

05 marks

05 marks

10 marks

  18
reepali

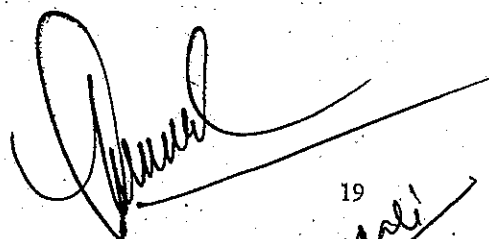
-51-

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Suggested Readings

1. Krishna, P. S. (2017). *Social exclusion and justice in India*. Taylor & Francis
2. Jodhka, S. S. (2015). *Caste in contemporary India*. New Delhi: Routledge.
3. Kummitha, R. (2015). Social exclusion: The European concept for Indian social reality, social change. *Sage Journal*, 45(1) 1-23
4. Singh, A. K. (2014). *Human rights and social justice*. VL Media Solutions, India
5. Sandel, M. J. (2010). *Justice: What's the right thing to do?* Farrar, Straus and Giroux; Reprint edition
6. Clayton, M., & Williams, A. (eds.) (2004). *Social justice*. Oxford: Blackwell Publishers
7. CDHR (2004). *The right to development: A primer, centre for development of human rights*. New Delhi: Sage Publications.
8. Janusz, S. (2003). *New dimensions and challenges for human rights* (ed). Manual on Human Rights (UNESCO publishing). Rawat Publication.
9. Reichert, E. (2003). *Social work and human rights: A foundation for policy and practice*. New York: Columbia University press
10. Baxi, U. (2002). *The future of human rights*. New Delhi: Oxford University press.
11. Ife, J. (2001). *Human rights and social work: Towards rights-based practice*. UK: Cambridge University Press
12. Chandra, A. (2000). *Human rights activism and role of NGO's*. Delhi: Rajat Publications.
13. Bakshi, P. M. (1999). *The constitution of India*. Delhi: Universal law Publishing Co. Pvt. Ltd.
14. Nirmal, C. J. (1999). *Human rights in India – Historical, social and political perspectives*. Delhi: Oxford University Press.
15. Singh, A. K. (2014). *Human rights and social justice*. VL Media Solutions, India
16. David, G. (2013). *Confronting injustice and oppression: concepts and strategies for social workers* (Foundations of Social Work Knowledge Series)
17. Lorenzetti, L. (2013). Developing a cohesive emancipatory social work identity: Risking an act of love. *Critical Social Work*, 14,2.



M.A. Social Work 2nd Semester w.e.f. 2023-24
MSW-108 Social Work With Individuals

L T P
3 1 0 (4Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives

1. To Understand Social Casework as a Method of Social Work.
2. To Develop Capacity to Understand and accept the uniqueness Individuals.
3. To Understand the Process involved in Social Work in Individualized Situations.
4. To Develop Skills of Working with Individuals.

Course Outcome:

The learners will develop complete understanding of social case work as a method of social work. The learners will gain understanding and complete acceptance of various situations with individuals for more effective intervention. The learners will identify and understand each stage of the process of helping the individuals. The learners will develop specific skills like interviewing, relationship building, motivational skills etc through practice in the field.

Course content

Unit-I Social Casework

- Basic Casework Concepts: Social Role, Social Functioning, Need, Adjustment, Adaptation, Person-in- Environment
- Social Case Work: Brief Historical Development & Objectives.
- Philosophical Assumptions Underlying Casework Practice.
- Social Case Work in Indian Society Relevance, Scope, & Influence of culture

Unit-II Social Casework Process

- Social Case Worker- Client - Relationship Principles.
- Components of Casework: person, Problem, place and process
- Process of Casework (Intake To Follow-Up)
- Fields of Social Case Work Practice (Children And Adolescents, Marginalized Families, Women And Adults, People With Mental Health Problems, School Setting)

Unit-III Therapeutic approaches to Social Case Work

- Problem Solving Therapy; Psychoanalytic Therapy
- Behavior Modification Approach;
- Cognitive Behavioral Therapy & Rational Emotive Therapy.
- Similarities and differences between Social Case Work, Counseling and Psychotherapy.

Unit-IV Case Management

- Phases in Casework Relationship-Dependence, Transference and Counter-Transference,
- Interpersonal Skills In Casework – Interviewing, Observation, Listening, Speaking and Expression of Attitude and Body Language,
- Case Work Tools – Home Visiting, Supervision, Use of Authority;
- Recording- Importance and Types, Analysis and Interpretation.

Evaluation:

Internal Assessment

Attendance

20 marks

Quiz/Test

05 marks

Assignment//Project/seminar

05 marks

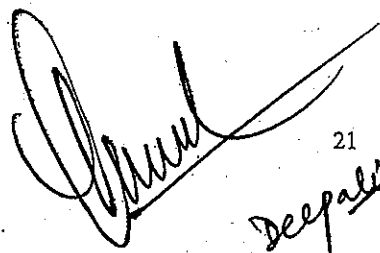
10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Reading List:

1. Beistek, F.P. 1957 The Casework Relationship. Chicago: Loyola University Press.
2. Mathew, G. 1992 An Introduction to Social Casework. Bombay: Tata Institute of Social Sciences.
3. Pearlman, H.H. 1957 Social Casework: A Problem Solving Process. Chicago: The University of Chicago Press. (Reprint from Rawat Publications, Jaipur)
4. Wilson, S. J. 1980 Recording: Guidelines for Social Workers. New York: The Free Press.
5. Hamilton, G. 1954 Theory and Practice of Social Casework (Second edition revised). New York: Columbia University Press. (Reprint from Rawat Publications, Jaipur)
6. Robert, R.W. & Nee, R.H. (ed.) 1970 Theories of Social Casework. Chicago: The University of Chicago Press.
7. Pippins, J.A. 1980 Developing Casework Skills. California: Sage Publications.
8. Timms, N. 1964 Social Casework: Principles and Practice. London: Routledge and Kegan Paul.
9. Hollis, F. 1964 Casework: A Psychosocial Therapy. New York: McGraw Hills.
10. Upadhyay, R.K. , Social Case Work, Rawat Publications, Jaipur.
11. Upadhyay, R. K. (2003). Social casework: A therapeutic approach. New Delhi, India: Rawat Publications
12. Siddiqui, H. Y. (2015). Social work & human relations. New Delhi, India: Rawat Publications


21
Deepali

M.A. Social Work 2nd Semester w.e.f. 2023-24
MSW-110 Social Work Research

L T P
3 1 0 (4Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

1. To develop understanding about the systematic and scientific approach of social work research.
2. To understand the qualitative and quantitative research studies.
3. To learn the documentation of collected data and skills in research writing.
4. To practice social work research in the communities by conducting a small study on any social issues.

Course Outcome:

The learners will develop understanding of the term social work research and related concepts. They will be capacitated to make the best use of social work knowledge in order to solve the problems in social work practice. The learners will be able to use research by developing and implementing a small sample study on Social Work areas and prepare a report.

Course content

Unit-1 Introduction to Research Process

- Scientific Method, Meaning of Research, Objectives of Research
- Types of Research and research Paradigms, Significance of Research
- Research Methods v/s Methodology, Research Process
- Defining the Research Problem: Concept and need, Identification of Research problem, defining Research problem.
- Criteria of Good Research, Steps in review of literature.


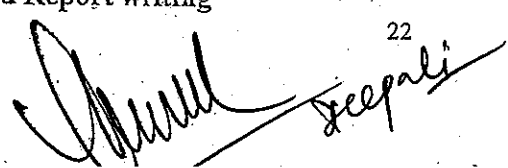
Unit-2 Types of Research, Hypothesis and Research Design

- Historical, Descriptive and Experimental, Case Studies. Qualitative and Quantitative Research- Applied and Action Research, Longitudinal and cross-sectional research.
- Research Design- Meaning, Need, Features of Good Design, Observational, Exploratory, Descriptive, Explanatory and Experimental Research.
- Hypothesis-different types, Research Hypothesis, Characteristics of good Hypothesis. Research question and formulation of hypotheses, Basis for hypotheses.

Unit-3 Sampling, Data Collection and Management

- Sampling: Probability and Non Probability sampling- types and criteria for selection, Developing sampling Frames.
- Tools for Data Collection: Collections of Primary Data, Collection of Data through questionnaire and Schedules, Observation methods, Interview Methods, Case Study, Focus Group Discussion
- Collection of Secondary Data,
- Selection of appropriate method for data collection, Techniques of developing research tools, Data Processing and Data Analysis in Quantitative and Qualitative Research

Unit-4 Statistics and Report writing

  22 -55-

- Measures of central Tendency (Mean, medium, Mode), Measures of dispersion (range, mean deviation, standard deviation)
- Graphical representation of Data. Correlations: Rank Difference Method Pearson's Product Moments Correlation Significance of correlation. Concept of Variance.
- Other methods of Correlation (Concept and application only) Sampling Distribution, Null Hypothesis- Alternative Hypothesis. Testing the Significance of difference between means(z and 't' test)
- Steps of writing a research report, Format of Research Report, referencing and Bibliography, referencing styles, Plagiarism.

Evaluation:

Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Reference Books:

1. Whilty, Frederick, The Elements of Research
2. Goode and Hatt, Methods in Social Research
3. Young P.V., Social Survey and Social Research
4. Kalton & Moser, Survey Method in Social Investigation
5. Lundeberg, Social Research
6. Creswell, J. W. (2006). Qualitative inquiry and research design: Choosing among five traditions (2nd ed.). Thousand Oaks, CA: Sage Publications.
7. Dash, P.R. (2011) Research Methodology with SPSS, (1sted.) Vrinda Publications (P) Ltd., New Delhi.
8. Dudewicz, E. J. and Mishra, S. N: Modern Mathematical Statistics. John Wiley. New York (International Student Edition). Ferguson T. S. Mathematical Statistics. Academic Press.
9. Goon, A.M., Gupta, M.K. and Dasgupta, B: An Outline of Statistical Theory, Vol II., the World Press.
10. Rubin, A., Babbie, E., & Lee, P.A. (2008). Research methods for social work: Custom edition prepared exclusively for San Jose State University. Belmont, CA: Wadsworth/Thomson Learning.
11. Aneshensel, C. S. (2002). Theory-Based Data Analysis for the Social Sciences. Thousand Oaks, Arrow, K. J. (1951). Social Choice and Individual Values. Wiley, New York.

Deepali

M.A. Social Work 2nd Semester w.e.f. 2023-24

MSW-112 Social Work Practicum (Community/Village Setting)

L T P
0 0 16 (8 Credit)

External Marks : 50
Internal Marks : 150
Total Marks : 200

Nature of Placement

The students continue their field placement in the same organization where they were placed in the first semester/

Field Work Objectives

1. Developing an in-depth understanding of community dynamics and the impact that it has on the lives of people
2. Strengthening the basic nucleus/groups for addressing the identified concerns the community
3. Learning to mobilize the identified internal and external resources for the benefit of the community
4. Learning to practice individualized interventions with the identified families/individuals/groups with special reference to urban/rural community set up
5. Strengthening the ability to consciously translate theoretical inputs in to the practice realm
6. Developing the ability to undertake analytical recording
7. Moving towards the professional development of self
8. Attempting to draw out plans for making the interventions sustainable

Course Outcome

The learner will be able to develop an understanding of the agency and the issues that it addresses. They will know the community's needs and problems. The learners will be able to initiate group work and community organization and will be able to take it toward a logical end for the best interest of the community. The learners will also be able to locate internal/external resources and put them to optimum use while addressing community needs. Also, they will develop an ability to record and use supervision for professional growth by applying professional ethics, principles, theories, and values.

Tasks for Fieldwork

1. Engaging in continuous discussions with the community at large, the formal/ informal leaders and the functionaries of the various systems that are linked to the community.
2. Understand the person, problem, family, circumstances diagnosis treatment, rehabilitation and referral and follow up as needed.
3. Mobilization of resources to meet the basic needs and requirement of the communities.
4. Identifying needs and problems in the community
5. Facilitating the core group/basic nucleus to work towards the implementation of the plan of action that is evolved.
6. Facilitating the core group to identify ways and means by which their interventions could be sustained after the withdrawal of the student trainee.

h -  Deepanshu

7. Finding pit target groups requiring professional interventions and enabling them to evolve a plan for increasing their capacity to enhance their present level of social functioning
8. Identifying and networking with other agencies that could be utilized by the individual's units being worked with
9. Assisting the agency in its ongoing interventions
10. Relating theory with practice
11. Bringing out issues, concerns or dilemmas encountered during field work through a planned paper presentation in the scheduled group conference
12. Organize program according to the needs of the Community like: -Different skills training program for community people: Designing target intervention program on different community issues; Organize program to celebrate days of national and International importance i.e., International Women's Day, Republic Day, Independence Day, AIDS Day, Youth Day, Social Work Day, Environment Day and Other national and International Days.

Components of field work:

- Concurrent field work twice a week
- Individual conferences
- Weekly report submission
- Group conference
- Viva voce

Evaluation:

Internal Assessment	150 marks
Individual conference	10 marks
Group conference	10 marks
Study Tour/Field Visit	20 marks
Internal Viva voce of Concurrent Field work	80 marks
Block Placement	30 marks

External Assessment

External Viva voce of Concurrent Field work	50 Marks
---	----------

(Total Marks- Internal -150+External -50=200 Marks)

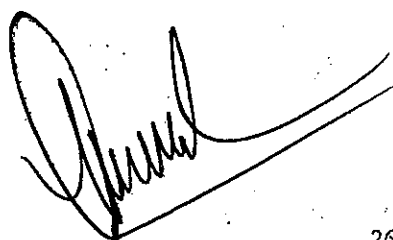
• Suggested Reading

1. Dinitto, Diana, M. (2008). Social Work Issues and Opportunities in a Challenging Profession (3rd edition). Chicago: Lyceum Books
2. Baird, B. (2002) The Internship Practicum, and Field Placement Handbook; A Guide for the Helping Professions, (3rd ed.). Upper Saddle River, NJ. Prentice Hall.
3. Bhattacharya S. (2003). Social Work: An Integrated Approach, Deep and Deep publisher
4. Choudhary, Paul. (1983). Introduction to Social Work. New Delhi: Atma Ram & Sons.

25

Paul Deepali - 58 -

5. Dasguta, S. (1967). Towards a Philosophy of Social Work in India. New Delhi: Popular Book Services.
6. Garthwait, C. (2005). The Social Work Practicum; A Guide for Students. (3rd ed.). Boston, MA: Pearson Education, Inc.
7. Weger- Berg, M. (2000). The Practicum Companion for Social Work. Needham Height, MA: Allyn & Bacon.
8. Bhattacharya S. (2003). Social Work: An Integrated Approach, Deep and Deep publisher
9. Hepworth, Dean H (2010). Direct Social Work Practice-Theory and Skills (8th edition). New York: Brooks/Cole.
10. Zastrow H.C. (2003) The Practice of Social Work, Canada Thomson Learning Academic Centre
11. Zastrow, H. C. (2003): The Practice of Social Work, Canada: Thomson Learning Academic Resource Center
12. Kumar, S. (2008). Methods for community participation: A complete guide for practitioners. Warwickshire England: Practical Action.
13. Raju, M. L. (2012). Community organization and social action: Social work methods and practices. New Delhi: Regal Publications.
14. Singh, K. K., & Singh, R. S. (2011). Social work and community development. Jaipur: ABD.
15. Pasad.L.M. (2000). Principles and Practice of Management. New Delhi: Sultan Chand & Sons.
16. Ralph Brody. (2005). Effectively Managing Human Service Organizations (Third Edition). New Delhi: Sage Publications
17. Rao, V. (1987). Social Welfare Administration. Bombay: Tata Institute of Social Sciences.
18. Sachdeva D R. (2007) Social Welfare Administration in India. Allahabad, KitabMahal
19. Guha, R. (2012). Social welfare administration. New Delhi: Centrum Press. 21. Kumar, S. (2017). Social work and social welfare. Jaipur: ABD.
20. Kumari, M. (2012). Women and family welfare. New Delhi: Random Publications.
21. Manjramkar, M. A. (2016). Family and child welfare. Delhi, India: R.P. Book Distributors.

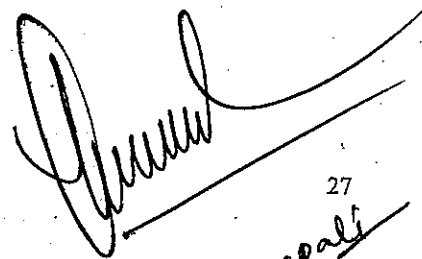


-59-

26
Deepali



Semester - 3

h → 
27
seepali

M.A. Social Work 3rd Semester w.e.f. 2023-24
MSW-113 Dissertation-II

L T P
0 2 4 (4 Credit)

Internal Marks : 60
External Marks : 40
Total Marks : 100

Course Objective: This paper is designed to acquaint student with the writing of dissertation with application of various social work research designs while conducting research course. The students will be able to write dissertation in a scientific way with enhanced knowledge.

Course outcome: The learner will be able to conduct a large sample study with the help of innovative research methodology and submit it in the form of a thesis.

Note: The students of M. A. Social Work 3rd Semester are required to submit three copies of dissertation (hard-binding) by 30 November of the academic year, with a late fee of 500/-rupee by 30th December of the academic year and with a fine of Rs. 1000 till 31st January the academic year. Further there will be an on-the spot viva-voce of 100 marks jointly by one external examiner appointed by the university/examination branch from the panel provided by department and one faculty member nominated by the Chairperson of the department.

Note: The dissertation will be submitted on prescribed format and will contain 60-80 pages including references and annexure etc.

Course content

Unit-I Proposal Refinement and Validation (Based on Pre-Test Report in the 2nd semester)

- Proposal Writing and Refinement
- Preparation for Research/ Action Research

Unit-II Enactment, Design, and implementation, Analysis and Evaluation

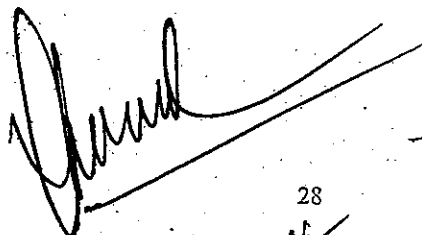
- Enactment of Research Proposal
- Implementation of research study
- Collection of data

Unit-III Dissertation Writing Process

- Introduction
- Literature Review
- Research Methodology and Design (Chapterization)
- Analysis and Interpretation
- Summary

Unit-IV: Dissemination

- Dissemination of Research
- Presentation through Colloquium



-61-

M.A. Social Work 3rd Semester w.e.f: 2023-24
MSW-115 Social Work Administration

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives

1. Acquire knowledge about the basic principles and processes of administration within the framework of social work philosophy and practice.
2. Acquaint self with the variety of social and welfare services and agencies available for meeting the requirements of the needy and vulnerable sections.
3. To acquire knowledge about the concepts of Non- Government Organizations and Voluntary Organizations.
4. Acquire competence in the administration of social welfare and public private collaboration for welfare.

Course Outcome:

The learner will acquire knowledge about the basic principles and processes of administration and acquaint self with the variety of social and welfare services and agencies available for meeting the requirements of the needy and vulnerable sections. The learner will have full understanding of concepts of Non-Government Organizations and Voluntary Organizations. Acquire competence in the administration of social welfare and public private collaboration for welfare.

Course content

Unit-I Social Welfare Administration


- Concept and significance of Social Welfare Administration
- Distinction between Public, Business, Social Welfare Administration.
- Administrative Structure at Central, State and Local Levels
- Principles of Social Welfare Administration

Unit-II Government Organizations and Voluntary Organizations

- Government Organization in Social Welfare; CSWB : Structure and Role
- Non-Government Organization: Meaning, structure, Functions
- Civil Society: Concept, functions
- Issues and Challenges faced by Voluntary Organizations in India

Unit-III Registration of Organizations & Elements of Administration

- The Societies Registration Act
- Indian Trust Act
- Elements of Administration: Planning, Organizing, Staffing, Directing, Coordination, Reporting, Budgeting & Accounting and Fund raising.
- Monitoring and Evaluation


Anand
29
Jeevani
- 62 -

- Requisites for Effective and Efficient Welfare Administration

Unit-IV Community Participation in Welfare Administration

- Community and Stakeholders Participation
- Accountability and Transparency
- Social Audit
- Public Private Partnership to promote Social welfare
- Requisites for Effective and Efficient Welfare Administration

Evaluation:

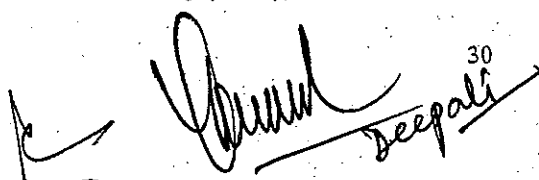
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

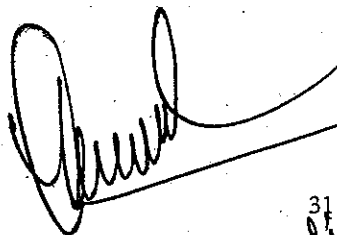
- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Suggested Readings:

1. Hill, M. (2003): Understanding Social Policy 7th Edition. Oxford: Blackwell Publishers.
2. Devi, Rameshwari and Parkash Ravi (1998), "Social Work and Social Welfare Administration, Methods and Practices", Vol. I, Mangal Deep Publications, Jaipur.
3. Spicker, P. (2008) *Social Policy: Themes and Approaches*, revised 2nd edn, Bristol, Policy Press.
4. Lohmann, Roger, and Nancy Lohmann. 2002. *Social administration*. New York: Columbia Univ. Press
5. Sivakumar. D (2004), Women participation in e governance – Need for extensive filed work, (Published online <http://www.witindia.org>)
6. Martin, Davies (2000), The Blackwell Encyclopaedia of Social Work, Blackwell Publishers, Oxford, U.K.
7. T. Krishnan, Nair (1983), Social Welfare Manpower, A study in Tamilnadu, Concept Publishing company, New Delhi
8. Dr. D. Paul, Chowdhry (1979), Social Welfare Administration, Atma Ram & Sons, Delhi.
9. Dr. D. Paul, Chowdhry (1981), A Handbook of social welfare, Atma Ram & Sons Delhi.

 30
Deepali

10. Publication division, Govt. of India (1987), Encyclopaedia of Social work in India (4 Volumes), New Delhi.
11. Sivakumar. D (1992), Progress and Problems of Social development, With special Reference to Kerala, Aiswarya Sarala mandiram, Mythanam, Varkala, Kerala State (unpublished Ph.D Thesis in Social work).
12. Drake, R.F. (2001): The Principles of Social Policy. New York: Palgrave.
13. Rameshwari Devi 2001 Social welfare Administration, Jaipur, Mangal deep publication, Jaipur.
14. Pandey S.K. 2007 Social welfare Administration, New Delhi, Mahaveer and sons.
15. Choudry D.Paul; 2000 Social Welfare Administration, Lucknow, Atmaram and sons.
16. Batattacharia sanjay 2006 Social work administration and Development, New Delhi, Rawat. Choudry.
17. D. Paul 1991: Voluntary social welfare in India, New Delhi, sterling.
18. Gangarde, Y.D. 1978 Social Legislation in India Vol I and II, New Delhi, concept.
19. Goel .S.L.& Jain R.K: 1998 Social Welfare Administration (Vols I&II).
20. Sachdeva: D.R. 1978 Social Welfare Administration in India, Allahabad, Kitab Mahal.



Deepali³¹

- 64 -

M.A. Social Work 3rd Semester w.e.f. 2023-24
MSW-117 Social Policy, Sustainable Development and Environmental Protection

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives

1. Gain knowledge of policy analysis and the policy formulation process.
2. Acquire skills in critical analysis of social policies and development plans.
3. Gain understanding of Development, Sustainable development and Environmental Protection.

Course outcome:

The learners will develop good knowledge of policy analysis and the policy formulation process. They will be able to critically analyse social policies and development plans and develop an understanding of social policy in the perspective of national goals as stated in the Constitution, particularly with reference to Fundamental Rights and the Directive Principles of State Policy. The learner will realize the impacts of Climate change and role of social worker in protecting the environment and how to work effectively with communities.

Course Content

UNIT I Introduction to social policy

- Concept of social policy
- Relationship between social policy and social development
- Models of social policy and application in India Setting

UNIT II Social policy and planning and Implementation


- Policy formulation determination and steps
- Social planning: concept and scopes.
- Challenges in implementation in social policy

UNIT III Introduction to Sustainable Development and Environment

- Concept of Development: Concept and Indicators to development.
- Scope and importance of Sustainable Development
- Sustainable Development Goals
- Strategies of SDG and its programme critique
- Introduction to Environment and Environmental Degradation- Causes and Consequences
- Role of state and civil society in Sustainable Development.

UNIT-IV Conservation, Natural Resource Management, Environment Movement and Role of Social Workers

- Problems of Global warming
- Conservation of ecosystems and species in India.
- Natural Resource Management Practice – Agriculture, Pastoralism and Fishing


32
Deepali
- 65 -

- Environment Protection Movements - Chipko Movement, Narmada Bachao Movement, Save Silent Valley Movement
- Role of Social Workers in Development and Environment Protection

Evaluation:

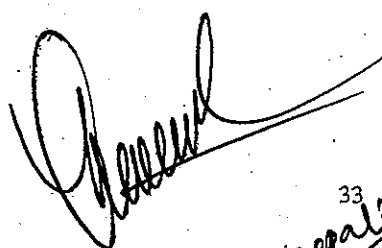
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Reading List:

1. Das , R.C., Barul , J.K. Sahu , N.C. & Mishra ,M.K. 1998 The Environment divide: the Dilemma of Developing Countries. New Delhi: Indus Publishing co.
2. Reid, D.E. 1995 Sustainable Development: An Introductory Guide. London: Earthscan Publications.
3. Sundaram K. V. Jha, M.M & Mrityunjay , M.(ed.)2004 Natural resources management and livelihood security: survival strategies & sustainable policies. New Delhi: Concept publishing co.
4. Sheth , P. 1997 Environmentalism: Politics, Ecology and Development. Jaipur: Rawat Publications.
5. Jana, M.M. 1991 Environmental Degradation and Developmental Strategies in India. New Delhi: Ashish Publications.
6. D. Taylor (Ed.1996). *Critical Social Policy: A Reader*. London: Sage.
7. K.K. Jacob (Ed.) (1989). *Social Policy in India*. Udaipur: Himanshu Publication
8. Lewis Gail, Gerwitz Sharon and Clark John (2000). *Rethinking Social Policy*. London: Sage.
9. Singh, R. R. (Ed.) 1995 Whither Social Development? New Delhi: ASSWI.
10. Singh, Y. 1972 Modernization of Indian Tradition, Delhi: Thomas Press.
11. Sustainable Development Goals, UNDP
ile:///C:/Users/91882/Downloads/SDGs_Booklet_Web_En.pdf



33
Deegali

M.A. Social Work 3rd Semester w.e.f. 2023-24
MSW-119 Social Work with Families and Children

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:-

1. To help students develop a perspective of understanding family as a changing social institution and analyzing its needs and problems.
2. To help students understand the changing structure and function of family and changing distribution of power and roles.
3. To help students understand various perspectives to understand family as a system and family development.
4. To introduce various theoretical perspectives and models to work with family.

Course Outcome:

The learners will be able to identify the needs and problems of contemporary families. The learners will be able to identify the power distribution within the families while designing interventions. The learners will be able to do the assessment keeping in mind the issues and challenges from different relevant perspectives. The learner will be able to practice family social work in relevant settings with the help of skills acquired in skill lab and fieldwork.

Course content:

Unit –I Family- Features and Forms

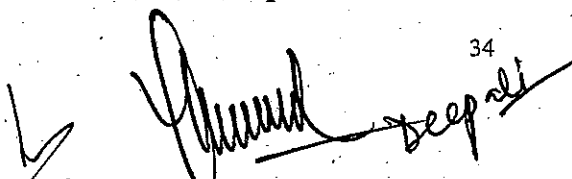
- Family: functions and family alternative patterns
- Indian Families: Types and Features
- Impact of social change on the family- interfamilial forces and extra -familial events
- Family Disorganization and Family Violence

Unit-II Family Development

- Approaches to understand family – ecological and developmental perspective
- Concept of family system – Social role, family homeostasis, family triangulation, family rules.
- Family life cycle- Differential growth needs, developmental tasks, and communication.
- Family life enrichment programme to strengthen family and its contribution.

Unit-III Child Development: Perspectives

- Child development and Child Rights: concept, philosophy and historical context
- State of children in India: Demographic profile, Education, Health, Nutrition and Protection
- Programmes for children under different circumstance: Adoption, Foster Care, Guardianship.
- Child Abuse: Forms, sexual assault on children, incest, child rape, consequences and Prevention;
- Children in need of care and protection and Children in conflict with law.



Unit-IV Family and Child Social Work Practise

- Family Assessment - application of theories: social exchange, social role and conflict; use of family genogram.
- Family as a client system: skills and techniques in working with families
- Family counselling and Family therapy
- Children in vulnerable situation; Specific skills of dealing with children with abuse and Social work interventions in child development

Evaluation:

Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

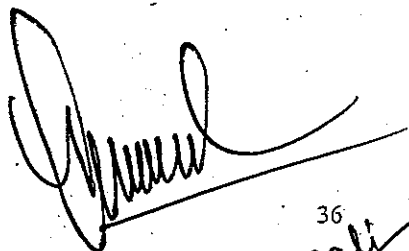
Reading List:

1. Barbara Hanna Wasik, Donna 2002 Home visiting: Procedures for helping families, New Delhi: Sage Publications
2. Carol H. Meyer 2006 Fatal families: The dynamics of Intra familial Homicide, New Delhi: Sage Publication
3. Carlfred B. Broderick 1998 Understanding family process: Basics of family system theory
4. Chethow-Yanoov, B 1997 Social Work Approach to conflict relations : Making fights obsolete, New York: The Haworth Press
5. Dass ,*etal.* (2020) Social Work Education Indigenous Perspectives, Routledge Publication, India
6. Chethow-Yanoov, B 1997 Social Work Practice: A system approach, New York: The Haworth Press
7. Coontz, S. H. 2007 Population Theories and economic interpretation , London, Routledge and Kenan Paul
8. Desai, K.G. 2011, Ageing in India, Bombay: TISS series 52.
9. Shah ,A.M 2011 The family in India : Critical essays, Bombay: Orient Longman
10. Broadzinsky, D. M.Smith,D.W.: Children's adjustment to adoption and Development , 199 clinical issues, New Delhi, Sage Publication.
11. Choudhury D. Paul 2003 Manual of child welfare. Delhi: Atma Ram and sons.
12. Choudhury D. Paul 2007 Child welfare and Development, New Delhi: Atma Ram & Sons
13. Donnison, D.V.2003 The Neglected Child and the social services ,Manchester United Press

35

Jeepali - 68-

14. Pantea, M.C. Holosko M.J. et al (2013) Social Work Practice with Individuals and Families. Evidence Informed Assessments and Interventions. New Jersey: Wiley in *Research on Social Work Practice in Research on Social Work Practice* 23(6): 720-722.
15. M. J. Holosko, C.N. Dulmus, & K.M. Sowers (Eds.) *Social Work Practice with Individuals and Families: Evidence-Informed Assessments and Interventions* New Jersey: John Wiley & Sons, 2013. 314 PP.
16. ISBN 978-1-118-17697-9.
17. Relationship Counselling for Children, Young People and Families Kathryn Geldard, David Geldard Published: December 2008
18. Butler Ian etal. *Social Work with Children and Families* (2004) Jessica Kingley Publishers, London .



36
Deepali

M.A. Social Work 3rd Semester w.e.f. 2023-24
MSW-121 Labour Welfare and Labour Legislations

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objective:

1. To study Labour welfare, Labour markets and its characteristics.
2. To understand concept of wage and present condition of services available for Labour
3. To study the Labour legislations and their execution in India
4. To understand the laws and methods of wage fixation and social security.

Course Outcome:

The students will develop good understanding of Labour welfare, Labour markets and its characteristics; concept of wage and present condition of services available for Labour. They will know Labour legislations and their execution in India by in-depth study of the laws and methods of wage fixation and social security.

Unit- 1 Labour Welfare

- Labour- Concept, types, characteristics of Labour in India
- Concept of Labour Welfare
- Principle and Theories
- Constitutional Provisions regarding Labour

Unit- II Labour Legislations I

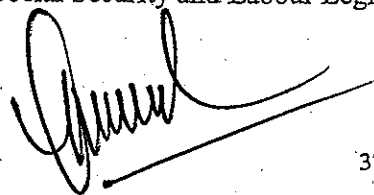
- Introduction Need and scope of Labour legislation
- Concept of Wage and its types
- Minimum Wages Act, 1948
- Brief overview about Outsourcing Policy in Haryana

Unit -III Labour Legislations II

- Labour Commission in India; Structure and Role
- The Factories Act 1948
- Trade Union Act 1926
- Industrial Disputes Act 1947

Unit- IV Social Security

- E.S.I. Act, 1948
- Employees Provident and Misc. (amendment) Act 2018
- The Unorganized Workers' Social Security Act, 2008
- Importance of Social Security and Labour Legislation in Social Work



37
Deepali

-70-

Evaluation:

Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

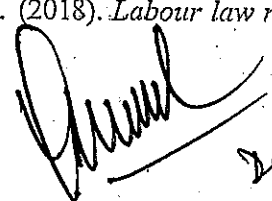
Instruction for the paper setter

• Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)

• Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

References

1. Mallick, P. L. (2002). *Industrial law*. Lucknow: Eastern Book Company
2. Monappa, A., Nambudiri, R., & Selvaraj, P. (2012). *Industrial relations and labour laws*. New Delhi: Tata Mc Graw
3. B. P. Sahu, Human Resources Development for Industrial Workers– 2004. Mittal Publication New Delhi.
4. Human Resource Development by Dr.Nagaraju Battu ,A.P.H.Publication, New Delhi 2007.
5. Misra, L. (2000), *Child Labour in India*, Oxford University Press, New Delhi.
6. Sharma Usha, (2006), *Female Labour in India*, Mittal Publication New Delhi.
7. K.Ashwathapa, (2002) *HRM & Personnel Management*, Tata McGraw Hill, New Dehli.
8. Pattanayak B. (2006), *Human Resources Management*, Prentice Hall Of India.
9. Mathis, R. L., Jackson, J. H., Valentine, S. R., & Maglich, P. A. (2016). *Human resource management*, (15th ed.). Boston, USA: Cengage Learning.
10. Silvera, D. M. (1990). *Human resource management: The Indian experience*. New Delhi:New India Publications.
11. Pareek, U., & Rao, T. V. (2003). *Designing and managing H R systems* (3rd ed). NewDelhi: Oxford & IBH Publishing.
12. Pareek, U. (2016). *Understanding organisational behavior*. New Delhi: OUP.
13. Verma, A., Kochan, A. T., & L ansbury, R. D. (1995). *Employment relations in thegrowing Asian economics*. London: Routledge
14. Ramnarayan, S., & Rao, T. V. (2011). *Organization development: Accelerating learningand transformation*. New Delhi: Sage Publications
15. Roychowdhury, A. (2018). *Labour law reforms in India: All in the name of Jobs*. NewYork:


Deepali

M.A. Social Work 3rd Semester w.e.f. 2023-24
MSW-123 Corporate Social Responsibilities and Social Work

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

- To provides an overview of corporate social responsibility, its evolution, various models, metrics and stakeholders.
- To build the knowledge of the students about key issues in communicating CSR to the communities.
- Gives an over view about the legal, moral, social dimensions of CSR in India
- To give overview to the students about the career prospectus and scope of the CSR.

Course Outcome: The learner will gain a clear understanding of their role in the field of CSR and also will be able to develop career incorporates, industries, and in CRS foundations.

UNIT-I Concept of CSR

- CSR Introduction- Concept, definition
- Evolution of CSR and Components of CSR
- Approaches to CSR, Issues and Theories of CSR
- The evolving role of stakeholders, Organization, Government, Society

UNIT-II Legislative and Theoretical Framework of CSR

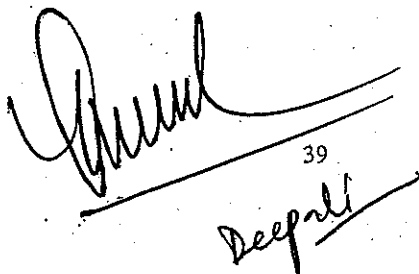
- CSR Act 2013, Legal frame work in India
- Principles and Guidelines of CSR
- Moral and economic arguments for CSR
- CSR and Sustainability Development

UNIT-III Scope of CSR

- Implementation of CSR Activities
- Planning and Implementing CSR activities
- Methods of CSR, Scope and benefit of CSR
- Social Work and CSR

UNIT-IV Practice of CSR

- Career Opportunities in CSR
- Corporate Governance and Institutional Building in CSR
- Institutional mechanisms of CSR, Medias, Other Institutions
- CSR and Community engagement
- Best Practices in CSR, Recent trends in CSR.


39
Deepali

Evaluation:

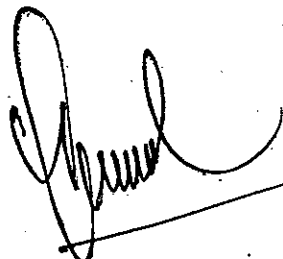
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Suggested Readings:

1. Corporate Social responsibility in India, Sanjay.K. Agarwal, SAGE Publications, New Delhi.
2. Coupland, C. (2005). Corporate social responsibility as argument on the web. Journal of Business Ethics, 62, 355-366. 2. Communicating CSR through social media (2008, September 23).
3. Social Responsibility Link, International Association of Business Communicators, <http://smlink.x.iabc.com/>.
4. CREM-report nr. 03.650 (2004). Corporate Social Responsibility in India, Policy and Practice of Dutch companies, Amsterdam, the Netherlands, Issue, February.
5. CSR as a multiorganizational system Case Study: IBM The Corporate Service Corps HBR #409106 CSR Models: Stages of Corporate Citizenship
6. Mirvis, P., & Googins, B. Stages of corporate citizenship: A developmental framework. Center for Corporate Citizenship at Boston College. Zadek, S. (December 2004).
7. Grau, S., Gupta, S., & Pirsch, J. (2007). The Path to Corporate Social Responsibility. Harvard Business Review. A framework for understanding corporate social responsibility programs as a continuum: An exploratory study. Journal of Business Ethics, 70, 125-140.
8. Handbook on Corporate Social Responsibility in India, Confederation of Indian Industry, 2013 New Delhi.
9. Madhumita Chatterji, Corporate Social Responsibility, Oxford university Press, 2011, New Delhi.
10. Mishra R k, Sarkar Shulagan, Singh Punam, Strategic Corporate Responsibility Towards a Sustainable development, Academic reference Series, Bloomsbury Publishing India, New Delhi.
11. Weber, M. (2008). The business case for corporate social responsibility: A company level measurement approach for CSR. European Management Journal, 26, 247- 261. 10. Willaim.B.Werther, Jr. David Chandler, Strategic Corporate Social responsibility, Stakeholders in a Global Environment, SAGE Publications, New Delhi.



40
Deepali

h

M.A. Social Work 3rd Semester w.e.f. 2023-24

MSW-125 Social Work Practicum (Agency Setting – Semester 3)

L T P

0 0 16 (8 Credit)

Internal Marks : 200

Total Marks : 200

Course Objectives

- To introduce students to such entities as Government, corporate, Non – Government, and community-based organizations to know their programs, policies, and their implementation.
- To help students understand the complexity, deprivations, disadvantages, and pathological patterns of behavior of individuals, families, groups and communities.
- To help students develop skills in critical analysis, use of integrated approach in problem-solving, leadership in interdisciplinary team.
- To help student identify and develop social worker's roles, professional attitude and awareness of self.

Outcome: The learners will be helped to understand different social entities to practice professional social work and they will be able to develop work plans and project on their own and administer development programs.

Course Content

Unit-I Entry to the Entity/Setting

- To understand the organization's/entity's history.
- To understand its vision, mission, and objectives.
- Preparing the complete profile of organization.
- To understand of the administrative and operational procedure of projects, programs and target groups.

Unit-II Enactment of knowledge base , principles and competencies of social worker

To mobilize resources to meet basic needs of agency set up for welfare and development work.

- To enhance the functioning of change agent system to initiate new services and participate in the planning and policy making process of the organization/entity.
- To conduct some specific task with the organization:
 - i. Conducting session with the target group.
 - ii. Conducting capacity building programme.
 - iii. Working on documentation of events.
 - iv. To work as a member of research team.
 - v. Planning an intervention with the designed outcome.



41
Deepali

-74-

Unit-III Demonstration of core competencies at different levels of practice.

- To work with individual, group, and community with demonstration of skills required in each situation.
- To initiate agency based small studies for assessment of problem/need/delivery of services.
- To initiate projects/program in the agency and give leadership to others in implementation.
- To supervise staff, outreach workers and volunteers of the agency.

Unit-IV Termination of practice

- To plan and initiate the process of closure of intervention with different entities.
- To demonstrate skills in closure
- To understand review of the entire process from entry to termination.
- To present report of community engagement with outcome.

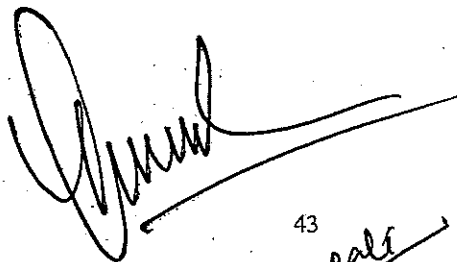
Internal Assessment

- | | |
|---|-----------|
| • Individual Conference | 200 marks |
| • Group conference | 10 marks |
| • Internal Viva voce of Concurrent Field work | 10 marks |
| | 180 marks |

Suggested Reading

1. Bhattacharya S. (2003). Social Work: An Integrated Approach, Deep and Deep publisher
2. Choudhary, Paul. (1983). Introduction to Social Work. New Delhi: Atma Ram & Sons.
3. Dasguta; S. (1967). Towards a Philosophy of Social Work in India. New Delhi: Popular Book Services.
4. Dinitto, Diana, M. (2008). Social Work Issues and Opportunities in a Challenging Profession (3rd edition). Chicago: Lyceum Books
5. Bhattacharya S. (2003). Social Work: An Integrated Approach, Deep and Deep publisher
6. Hepworth, Dean H (2010). Direct Social Work Practice-Theory and Skills (8th edition). New York: Brooks/Cole.
7. Upadhyay, R.K., (2010) Social Case Work: A Therapeutic Approach, New Delhi, Rawat Publications
8. Sheldon, B., & Macdonald, G. M. (2009). A textbook of social work. Routledge. 19. George & Sumaraj, L. (2016). Adolescent counseling. Jaypee Brothers Medical Publishers.
9. Mishra, P. D., & Mishra, B. (2010). Social group work: theory and practice. New Royal Book Co.
10. Rao, N. S., & Sahajpal, P. (2013). Counselling and guidance. McGraw Hill Education.
11. Nāraṅga, V. (2013). Issues in learning theories and pedagogical practices. New Delhi: Orient Blackswan.
12. Ferguson, I., & Woodward, R. (2011). Radical social work in practice: Making a difference. Bristol: Policy Press.
13. Ahuja, R. (2012). Social problems in India. Jaipur: Rawat Publications.
14. Gautam, P. R., & Singh, R. S. (2011). Social work methods, practices and perspectives. New Delhi: Anmol Publications.

15. Kumar, S. (2008). Methods for community participation: A complete guide for practitioners. Warwickshire England: Practical Action.
16. Leon-Guerrero, A. (2011). Social Problems: Community, Policy, and Social Action. Los Angeles: Sage.
17. Rai, D. P., Duggal, A., & Singh, Y. K. (2007). Community development: Indian universities/training institutes & management colleges. New Delhi: Shree & Distributors.
18. Raju, M. L. (2012). Community organization and social action: Social work methods and practices. New Delhi: Regal Publications.



43
Deepali

80

Semester 4

[Handwritten signature]

regall 44

M.A. Social Work 4th Semester w.e.f. 2023-24
MSW-114 Counseling theory and Practice

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

1. The learner should acquire conceptual knowledge of the counselling
2. To develop attitudes and understand the process and skills required for counselling
3. The learner should learn counselling as profession and professional attributes for the counsellor
4. Realize prevention as the best strategy to deal with the problem and to learn different prevention strategies.
5. Understand different counselling approaches to practice in various problem solving situations.

Course outcome:

The learner will learn counselling as profession and professional attributes for the counsellor. The learner will be able to understand the process of stages and skills required for counselling. The learner will apply the different counselling approaches to practice in various problem solving situations. The learner will apply the best strategy to deal with the problem and to learn different prevention strategies.

Unit I Understanding Counselling

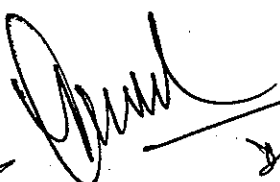
- Counseling- Concept and Type
- Goals and Types of counselling
- Values and ethical principles of counsellor
- Scope of Counseling in different fields of social work(HIV/AIDS, Family Counselling, Pre- Marital Counselling, Educational Counselling)

Unit I Stages and skills of counselling

- Steps in Counselling Process
- Process of Pre and Post – test Counselling in HIV/AIDS.
- Skills and techniques required during different stages of counselling
- Counsellor as a professional and Characteristics of good Counsellor
- Indigenous techniques; yoga and meditation
- Grief and trauma counseling

Unit III Attributes of Counsellor

- Counsellor as a professional
- Attributes of a good Counsellor
- Values and ethical principle of counsellor
- Relationship between Counsellor and Counsellee.


Seepali⁴⁵

Unit IV Theoretical framework of Counselling

- Approaches and theories of counseling- psychoanalytical
- Client-centered Approach
- Rational- emotive Therapy
- Behavioral Approach

Evaluation:

Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks


Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

References

1. Corey, G., 2016. *Theory and Practice of Counseling and Psychotherapy*. 10th ed. Boston, MA: Cengage Learning US.
2. Ellis, A., 2005. Discussion of Christine A. Padesky and Aaron T. Beck, "Science and Philosophy: Comparison of Cognitive Therapy and Rational Emotive Behavior Therapy." *Journal of Cognitive Psychotherapy*, 19(2), pp.181-185..
3. Konstantinou, G., 2014. The relationship of counselling psychology training with CBT: Implications for research and practice. *Counselling Psychology Review*, 29(3), pp.43-54.
4. McMain, S., Newman, M., Segal, Z. and DeRubeis, R., 2015. Cognitive behavioral therapy: Current status and future research directions. *Psychotherapy Research*, 25(3), pp.321-329.
5. Miller, L., 2006. *Counselling skills for social work*. 1st ed. London: Sage Publications.
6. Dallos, R. and Draper, R. (2010). *An Introduction to Family Therapy: Systemic Theory and Practice*, 3rd Edition, Maidenhead, Berks: Open University Press.
7. Deurzen, E., van (2012). *Existential Psychotherapy and Counselling in Practice*, 3rd Edition, London: Sage.
8. Fonagy, P. and Bateman, A. (2006). Mechanism of change in mentalization-based treatment of borderline personality disorder, *Journal of Clinical Psychology*, 62, 411-430.
9. Horvath, A. and Bedi, R.P. (2002). The alliance. In J.C. Norcross (Ed.), *Psychotherapy Relationships that Work*. New York: Oxford University Press. (pp.37-69)
10. Joyce, P. and Sills, C. (2014). *Skills in Gestalt counselling and Psychotherapy*, 3rd Edition. London: Sage.
11. McGown, L. (2013). Reaching into the relational unconscious: Integrating spontaneous mental imagery into clinical practice, *The British Journal of Psychotherapy Integration*, 10(2), 21-32.
12. Orbach, S. (interviewed by S.Serning) (2014). Psychoanalytic perspectives on anger, *The Psychotherapist*, Issue 58, 17-18.

13. Paul, S. and Charura, D. (2015). *An Introduction to the Therapeutic Relationship in Counselling and Psychotherapy*. Los Angeles: Sage.
14. Wampold, Bruce E. (2019). *The Basics of Psychotherapy: An Introduction to Theory and Practice (2nd ed.)*. ISBN 9781433830198.
15. Rao, K. Ramakrishna (2011). *Cognitive anomalies, consciousness, and Yoga*. Centre for Studies in Civilizations. ISBN 9788191014228. OCLC 703547641 Reviewed in multiple journals[†]
16. Forfylvow A. L. (2011). Integrating yoga with psychotherapy: a complementary treatment for anxiety and depression. *Can. J. Couns. Psychother.* 45, 132–150.
17. Rao K. R., Paranjpe A. C. (2008). Yoga psychology: theory and application, in *Handbook of Indian Psychology*, eds Rao K. R., Paranjpe A. C., Dalal A. K. (Delhi: Cambridge University Press;), 186–216. 10.1017/UPO9788175968448.011
18. Boehm K., Ostermann T., Milazzo S., Büssing A. (2012). Effects of yoga interventions on fatigue: a meta-analysis. *Evid. Based Complement. Alternat. Med.* 2012:124703. 10.1155/2012/124703
19. Barlow D. H., Nock M. K., Hersen M. (2009). *Single Case Experimental Designs: Strategies for Studying Behavior Change, 3rd Edn.* Boston, MA: Pearson.
20. Eberth J., Sedlmeier P. (2012). The effects of mindfulness meditation: a meta-analysis. *Mindfulness* 3, 174–189. 10.1007/s12671-012-0101-x


47
Deepali

M.A. Social Work 4th Semester w.e.f. 2023-24
MSW -116 Social work with Persons with Disability

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

1. Understand issues & concerns related to persons with disability & their caregivers.
2. Critically appraise theoretical & conceptual perspective with regard to disability.
3. Appraise the existing national and international laws in the context disability rights.
4. Facilitate the integration & synthesis of theoretical concepts & social work tasks.

Course Outcomes:

The students will be able to understand issues & concerns related to persons with disability & their caregivers. Critically appraise theoretical & conceptual perspective with regard to disability. They will have complete understanding of the integration & synthesis of theoretical concepts & social work tasks.

Unit-1 Disability: Overview

- Definitions: Impairment, Disability & Handicap
- Models of Disability; Incident & Prevalence of Disability.
- National & International Perspectives.
- Disability Classification, cause, needs and problems.

Unit-2 Persons with Disability and Society

- Societal Attitude towards Persons With Disability (PWD) ; Stigma and Discrimination,
- Oppression & Social Exclusion – Case Studies
- Psychosocial Factors & Coping with Disability.
- Human Rights Violations& Protection of Rights.

Unit-3 Services and Programmes.

- Important legislations related to Disability (RCI Act, RPWD Act and National Trust Act.)
- International Law – UNCRPD and its implementation in India- Critical Analysis
- Existing Schemes and Programmes for PWD; Role of Government and NGOs.
- Prevention of Disabilities (Primary, Secondary & Tertiary Level), Rehabilitation Services for the PWD (Educational, Vocational, Economic & Social).

Unit-4 Interventions and Rehabilitation of Persons with Disability

- Mainstreaming- Philosophy and Strategies.
- Community Based Rehabilitation – Philosophy and Approaches
- Disability counseling: Components, approaches ; Institutional and non-institutional and community settings
- Networking and advocacy-approaches, strategies and processes

Evaluation:

Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Reading List

1. Albrecht, G.L., Seelman, K.D., & Bury, M. (eds.), Handbook of Disability Studies. California: Sage Publications, 2001.
2. Beaulaurier, R. L., & Taylor, S. H. (2000). Challenges and inconsistencies in providing effective advocacy for disabled people in today's health services environment: An exploratory descriptive study. SCI Psychosocial Process, 13 (3).
3. Beaulaurier, Richard L. & Taylor, Samuel H.(2001). Social Work Practice with People with Disabilities in the Era of Disability Rights, Social Work in Health Care, Vol. 32(4), The Haworth Press, Inc.
4. Rothman, J.C, Social Work Practice Across Disability. Boston: Allyn& Bacon, 2003.
5. Banerjee, G, Legal Rights of Person with Disability, New Delhi: RCI.2001
6. G. Karna, Disability Studies in India: Retrospect and Prospects, New Delhi: Gyan Publishing House, 2001
7. G. Karna, United Nations and the Rights of Disabled Persons: A Study In Indian Perspective. New Delhi, 1999
8. Batra, S. (ed.)2004; Rehabilitation of the Disabled: Involvement of Social Work Professionals, New Delhi: RCI.
9. Swain, J., French, S. &Thomas, C.C.2004; Disabling Barrier, Enabling Environments. New Delhi: Sage Publications.
10. Tilstone, C., Florian, L., & Beveridge, S. (eds); 1998; Promoting Inclusive Practice. London: Routledge
11. Hegarty, S., & Alur, M.2002; Education and Children with Special Needs from Segregation to Inclusion. New Delhi: Sage Publications.
12. Venkatesan, S. 2005; Children with Developmental Disabilities: A Training Guide for Parents, Teachers and Caregivers. New Delhi: Sage Publications.
13. Anita Ghai Re-thinking Disability in India, Routledge, New Delhi (2015)
14. (Dis)Embodied Form: Issues of Disabled Women (2003),
15. Disability In South Asia: Knowledge And Experience , 2018

M.A. Social Work 4th Semester w.e.f. 2023-24
MSW-118 Health Care Social Work Practice

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives

1. To help students to understand basic concept of health and disease.
2. To develop understanding of health care system, services and programmes.
3. To understand the basis of mental health and national and international classification and regulations regarding Mental Health
4. To help Students develop understanding of practice of Social work and psychotherapy interventions in health promotion

Course Outcomes

The students will have good knowledge of concepts related to health and disease. They will develop good understanding of health care system, services and programmes. The Students will develop understanding of practice of Social work and psychotherapy interventions in health promotion.

Course content

Unit-I Health: Meaning, Component and Determinants

- Concept of health; characteristics
- Factors effecting health.
- Disease: Concept and Causes
- Nutrition, Balanced Diet and Nutrition Deficiency Conditions

Unit-II Health care Services and Programme.

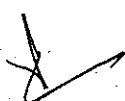
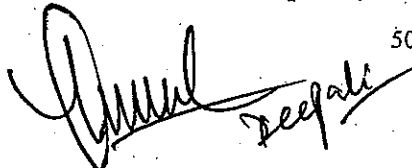
- Communicable and Non-Communicable disease(HIV/AIDS,T.B. and Cancer symptoms , prevention and treatment)
- Health Services and Programmes in India (HIV/AIDS,T.B. and Cancer)
- Functions of Primary Health Care
- Role of National Institute of Health and Family Welfare in Health Promotion

Unit-III Mental Health Problems

- Mental Health– Concept, myths and characteristics.
- The Mental Health Care Act- 2017
- Epidemiology, etiology, types and clinical manifestations of Mental Disorders
- WHO Classification of Mental Disorders (ICD-10)

Unit-IV: Psychosocial Interventions

- Family Interventions: Psycho-educational and supportive interventions
- Therapeutic community
- Psychiatric rehabilitation
- Role of Social worker as a multidisciplinary healthcare team member

  -83-

Evaluation:

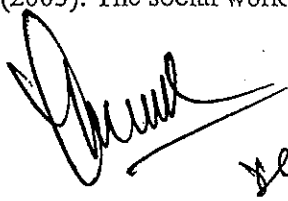
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Suggested Reading:

1. Rosenberg, J., & Rosenberg, S. (Eds.) (2018). Community mental health: Challenges for the 21st century. New York: Rutledge
2. Park.K. (2017). Preventive Social Medicine; 24th Edition. Banarsidas Bhanot Publishers, Jabalpur, MP
3. Manian, S. (2017). HIV/AIDS in India: Voices from the margins. Routledge Research in Asia Series
4. Barker, R. L. (2014). The Social Work Dictionary (6th ed.). Washington, DC: NASW Press.
5. Butcher, J. N., Hooley, J. M., & Mineka, S. M. (2017). Abnormal psychology and modern life. New Delhi: Pearson Education
6. Steen, M., & Thomas, M. (2016). Mental health across lifespan. New York: Rutledge
7. Singh, A.K. (2016). Modern Abnormal Psychology. Motilal Banarsidass Publishers Pvt. Ltd., New Delhi, India.
8. Rowan, D. (2013). Social work with HIV and AIDS: A case-based guide. Lyceum Books
9. Taylor, L.E. (2010). Mental health in social work: A casebook on diagnosis and Strengths-based assessment. Boston: Pearson
10. Bentall, R. (2003). Madness Explained. London, Penguin Books.
11. Charland, L. (2004). Moral treatment and the personality disorders. In The Philosophy of Psychiatry: A Companion (ed. J. Radden). Oxford, Oxford University Press.
12. Gibelman, M. (2005). What Social Workers Do (2nd Ed). Washington, DC. NASW Press.
13. Gilbert, J. (Ed.). (2003). Principles and recommended standards for cultural competence education of health care professionals. Los Angeles: California Endowment.
14. Barker, R. L. (2003). The social work dictionary (4th ed.). Washington, DC: NASW Press


reepali

M.A. Social Work 4th Semester w.e.f. 2023-24
MSW-120 Human Resource Management and Industrial Relations

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

1. To understand the concept of human resource management and human resource Development
2. To gain knowledge on social work orientation on corporate culture, particularly as it relates to social issues in the workplace.
3. To understand the Organizational Behavior and its impact on organization
4. To understand the importance of Human relations and industrial Relation.

Course outcome:

The learners will understand the concept of human resource management and human resource Development and gain knowledge on social work orientation on corporate culture, particularly as it relates to social issues in the workplace. They will develop understanding of Organizational Behaviour and its impact on organization and understand the role of social workers in industries.

Course content

Unit I Human Resource Management

- Human Resource Management: Concept and scope
- Objectives, Structure and Functions of HRM
- Line and Staff relations
- Difference between HRM and HRD.

Unit II Recent trends in Human Resource Management

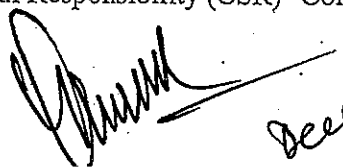
- Changing nature of the Indian workplace
- Workplace violence: meaning and forms
- Definition & meaning of industrial psychology
- Significance & aims of industrial psychology

Unit III Organizational Behavior

- Job Analysis; concept and its basic considerations
- Manpower Planning- Concept & Process
- Performance Appraisal - Concept and Methods
- Organizational Behavior

Unit IV Industrial Relations

- Industrial Relations; Concept and significance
- Worker's participation in Management
- Collective Bargaining; Concept & Characteristics
- Corporate Social Responsibility (CSR)- Concept and Importance


Deepali

Evaluation:

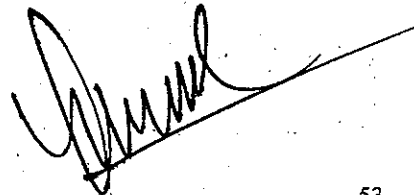
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

References

1. Robbins, S.P. 2002 Organizational Behaviour (10th ed). New Delhi: Prentice Hall of India.
2. Mathis, R. L., & Jackson, J.H. 1997 Human Resource Management. U.K: Prentice Hall International.
3. Mamoria, C.B. 2008 Human Resource Management, Bombay: Himalaya Publishing House.
4. Subba Rao, P. 1996 Essentials of Human Resource Management and Industrial Relations, Himalaya Publishing House.
5. Saini, D.S. & Khan, S.S. 2000 Human Resource Management Perfective for the New Era. New Delhi: Response Books.
6. Malik, P.L. 2000 Industrial Law Vol. I & II. Lucknow: Eastern Book Company.
7. Dr. G V Goswami, Labour Industrial Laws, 8th Edn. – 2004, Central Law Agency, Allahabad, Part VI K M
8. Pillai, Labour and Industrial Law, 10th Edn- 2005, Allahabad Law Agency, Allahabad, Chapter's 4-6 Prof. S
9. N Dhyani, Trade Unions and the Right to Strike, University Book House, Jaipur, 1989
10. S N Mishra, Labour and Industrial Laws, 25th Edn. - 2009, Central Law Publications, Allahabad,



-86-

M.A. Social Work 4th Semester w.e.f. 2023-24
MSW-122 Disaster Mitigation and Management

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objective

- Develop an understanding of disasters, disaster mitigation and disaster management
- Acquire a critical perspective of the policy framework, institutional structures and programmes for disaster management in India
- Understand the process and techniques of empowering communities in disaster preparedness and mitigation
- Learn the nature and scope of psychosocial care in disaster management

Outcome: The learners will gain an adequate understanding of disasters, disaster mitigation and the role of social work in disaster mitigation and management.

Unit 1 Concepts and Basics of Disaster Management

- Disaster-related concepts and definitions: Hazard, Risk, Vulnerability, and Disaster; different forms of Natural and Manmade Disasters
- Vulnerability: Factors enhancing vulnerability to natural and man-made disasters; regional vulnerability; vulnerable groups and communities.
- Hazard, Risk, and vulnerability assessment with special emphasis on participatory tools and techniques.
- Social Theories of Disasters

Unit 2 Disaster Management Initiatives

- Disaster Management Policy
- The Disaster Management Act, 2005
- Disaster Management Policy and programmes in India; National Disaster Management Framework. National Guidelines on Psychosocial support and mental health services in disasters.
- Stakeholder participation in disaster management

Unit 3 Psychosocial Care of Survivors

- Mental health consequences of disaster: grief reactions, post-traumatic stress disorders
- Principles and techniques of psychosocial care in post disaster situations
- Specific psychosocial needs of vulnerable groups like children, women, older persons and persons with disability
- Social care of orphans, disabled and those facing destitution

Unit 4 Post Disaster Interventions

- Coordinating search and rescue; relief mobilization and management; evacuation and camp management
- Contingency planning and crisis management
- Rapid health assessment and emergency health management
- Restoration and rehabilitation interventions, livelihood security and social justice concerns in disaster recovery and reconstruction

Evaluation:

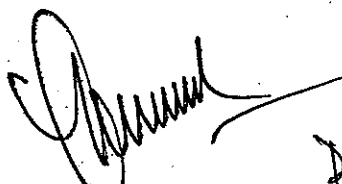
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

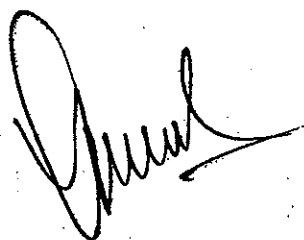
- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

References

1. Sahni, P., Dhameja, A., & Medury, U. 2001 Disaster Mitigation: Experiences and Reflections. New Delhi: Prentice Hall of India Pvt. Ltd. 2.
2. Singh, S.K., Kundu, S., & Singh, S. 1998 Disaster Management. New Delhi: Mittal Publications.
3. Sinha, P.C. (ed.) 1998 Encyclopedia of Disaster Management. New Delhi: Anmol Publications Pvt. Ltd.
4. Newburn, T. 1993 Disaster and After: Social Work in the Aftermath of Disaster. Bristol, PA: Jessica Kingsley Publishers.
5. Ehrenreich, J.H. 2001 Coping With Disaster: A Guidebook to Psychosocial Intervention. Old Westbury, NY: Center for Psychology and Society.
6. Raphael, B., Wilson, J.P. (eds.) 2000 Psychological Debriefing: Theory, Practice and Evidence. Cambridge: Cambridge University Press.
7. Zubenko, W.N., & Capozzoli, J. (eds.) 2002 Children and Disasters: A Practical Guide to Healing and Recovery. Oxford University Press.
8. Singh, R.B. (ed.) 1996 Disasters, Environment and Development (Proceedings of International Geographical Union Seminar. New Delhi: AA Balkema/ Rotterdam/Brookefield.
9. CAPART 1995 Proceedings of CAPART Workshop on Strengthening of Community Participation in Disaster Reduction. New Delhi. 96

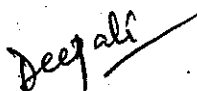

55
Deepali

10. Carter, W.N. 1992 Disaster Management: A Disaster Manager's Handbook. Manila: Asian Development Bank.
11. Sharma, V.K. (ed.) 1994 Disaster Management. New Delhi: National Centre for Disaster Management.
12. Engelbert, P., & Sawinsky, D. (eds). 2001 Dangerous Planet: The Science of Natural Disasters (Vol. I to III). Detroit: Gale Group, VXL.
13. Eade, D., & Williams, S. 1995 The Oxfam Handbook of Development and Relief (Vols. I and II). U.K: OXFAM Publication
14. Gupta, M.C., Sharma, V. K., Gupta, L.C., & Tamini, B.K. 2001 Manual on Natural Disaster Management in India. New Delhi: National Centre for Disaster Management.
15. Regional Development Dialogue 2003 Disaster Management for Sustainable Development: Focus on Community Initiatives. Regional Development Dialogue, Vol. 24, No.1.



-89-

56



M.A. Social Work 4th Semester w.e.f. 2023-24
MSW-124 Social Entrepreneurship and Development

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Course Objectives:

1. The students will be exposed to basic concepts, theories, and the relevance of social entrepreneurship.
2. The course will help students to understand social entrepreneurship practice in India.
3. The students will be helped to learn various perspectives and intervention methods of development and skills for managing the entrepreneurship organization.
4. To help the learner to understand entrepreneurship culture in India.

Course Outcome: Learners will have a good understanding of the concept of social entrepreneurship and its status in India. They will have a good idea to initiate their own social enterprise through learning from various perspectives and intervention methods.

Unit-I: Introduction

- Entrepreneurship: Meaning, concepts
- Social entrepreneurship: Background, characteristics and context
- Social Entrepreneurship: Definition, drives and challenges,

Unit-II : Social Entrepreneur

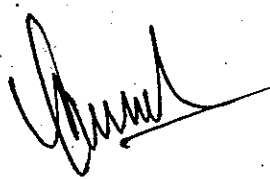
- Social change theories and dilemmas in Social Entrepreneurship
- Social Entrepreneur and their personality traits
- Social Capital Building by a Social Entrepreneur.

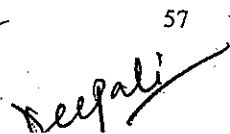
Unit-III: Management of Social Entrepreneurship and Development

- The Business Model of Social Entrepreneurship
- Grass-root entrepreneurship; Micro financing, Grameen Bank, Self Help groups and NGOs as social entrepreneurship venture
- Social Impact Assessment
- Social Marketing
- Strategic ventures design and Resource Management

Unit-IV: Entrepreneurship Culture in India

- Entrepreneurial Leadership and Motivation
- Social entrepreneurship in India; retrospect and prospect
- Legal Framework for Social Ventures
- Case Studies of Social Entrepreneurs



57


-90-

Evaluation:

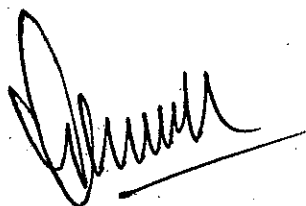
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

References:

1. Alex Nicholls, 2006, Social entrepreneurship: New Models of Sustainable Social Change, Oxford University Press, New York.
2. Bornstein David, 2007, How to change the world: social entrepreneurs and the power of new ideas, Oxford University Press, New York
3. Bornstein David, Davis Susan, (2012), Social Entrepreneurship, What everyone Needs to Know, Oxford University Press, New York.
4. Charantimath Poomima M, 2009, Entrepreneurship development Small business Enterprises. Dorling Kindersley, Delhi
5. Christine K. Volkmann, Kim Oliver Tokarski, Kati Ernst (2012), Social Entrepreneurship and Social Business, Springer Gabler, Germany
6. Frederik Teufel, 2008. Social Entrepreneurship: Understanding a Phenomenon and Its Nexus with Current changes in philosophy, GRIN verlag, Germany
7. Mair. J, Robinson. J, Hockerts. K, 2006, Social entrepreneurship, Palgrave Macmillan
8. Paul Charles Light, 2008. The search for social entrepreneurship, The Brookings Institution, Washington DC
9. Praszkiar R, Nowak A (2012), Social Entrepreneurship, Theory and Practice, Cambridge University Press, New York.
10. Rafael Ziegler, 2009. An introduction to social entrepreneurship: voices, preconditions, contexts, Edward Elgar Publishing Limited, UK
11. Roy Rajeev, 2008. Entrepreneurship, Oxford University Press, New Delhi



-91-

Deepali

M.A. Social Work 4th Semester w.e.f. 2023-24
MSW-126
Social Work Practicum (Agency Setting – Semester 4)

L T P
0 0 16 (8 Credit)

External Marks : 50
Internal Marks : 150
Total Marks : 200

Course Objectives:

- To introduce students to such entities as Government, corporate, Non – Government, and community-based organizations to know their programs, policies, and their implementation.
- To help students understand the complexity, deprivations, disadvantages, and pathological patterns of behavior of individuals, families, groups and communities.
- To help students develop skills in critical analysis, use of integrated approach in problem-solving, leadership in interdisciplinary team.
- To help student identify and develop social worker's roles, professional attitude and awareness of self.

Outcome: The learners will be helped to understand different social entities to practice professional social work and they will be able to develop work plans and project on their own and administer development programs.

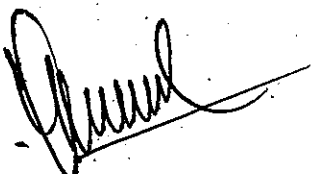
Course Content

Unit-I Entry to the Entity/Setting

- To understand the organization's/entity's history.
- To understand its vision, mission, and objectives.
- Preparing the complete profile of organization.
- To understand of the administrative and operational procedure of projects, programs and target groups.

Unit-II Enactment of knowledge base , principles and competencies of social worker

- To mobilize resources to meet basic needs of agency set up for welfare and development work.
- To enhance the functioning of change agent system to initiate new services and participate in the planning and policy making process of the organization/entity.
- To conduct some specific task with the organization:
 - vi. Conducting session with the target group.
 - vii. Conducting capacity building programme.
 - viii. Working on documentation of events.
 - ix. To work as a member of research team.
 - x. Planning an intervention with the designed outcome.


59
-92-

Unit-III Demonstration of core competencies at different levels of practice.

- To work with individual, group, and community with demonstration of skills required in each situation.
- To initiate agency based small studies for assessment of problem/need/delivery of services.
- To initiate projects/program in the agency and give leadership to others in implementation.
- To supervise staff, outreach workers and volunteers of the agency.

Unit-IV Termination of practice

- To plan and initiate the process of closure of intervention with different entities.
- To demonstrate skills in closure
- To understand review of the entire process from entry to termination.
- To present report of community engagement with outcome.

Evaluation:

- Internal Assessment 150 marks
- Individual conference 10 marks
- Group conference 10 marks
- Internal Viva voce of Concurrent Field work 130 marks
- External Assessment
- External Viva voce of Concurrent Field work 50 Marks
- (Total Marks- Internal -150+External -50=200 Marks)

Suggested Readings:

1. Bhattacharya S. (2003). Social Work: An Integrated Approach, Deep and Deep publisher
2. Choudhary, Paul. (1983). Introduction to Social Work. New Delhi: Atma Ram & Sons.
3. Dasguta, S. (1967). Towards a Philosophy of Social Work in India. New Delhi: Popular Book Services.
4. Dinitto, Diana, M. (2008). Social Work Issues and Opportunities in a Challenging Profession (3rd edition). Chicago: Lyceum Book.
5. Bhattacharya S. (2003). Social Work: An Integrated Approach, Deep and Deep publisher
6. Mishra, P. D., & Mishra, B. (2010). Social group work: theory and practice. New Royal Book Co.
7. Rao, N. S., & Sahajpal, P. (2013). Counselling and guidance. McGraw Hill Education.
8. Nāraṅga, V. (2013). Issues in learning theories and pedagogical practices. New Delhi: Orient Blackswan.
9. Ahuja, R. (2012). Social problems in India. Jaipur: Rawat Publications.
10. Gautam, P. R., & Singh, R. S. (2011). Social work methods, practices and perspectives. New Delhi: Anmol Publications.

11. Kumar, S. (2008). Methods for community participation: A complete guide for practitioners. Warwickshire England: Practical Action.
12. Leon-Guerrero, A. (2011). Social Problems: Community, Policy, and Social Action. Los Angeles: Sage.
13. Rai, D. P., Duggal, A., & Singh, Y. K. (2007). Community development: Indian universities/training institutes & management colleges. New Delhi: Shree & Distributors.
14. Raju, M. L. (2012). Community organization and social action: Social work methods and practices. New Delhi: Regal Publications.
15. Sen, A., & Drèze, J. (2011). The Amartya Sen and Jean Drèze omnibus: Comprising poverty and famines, hunger and public action, India: Economic development and social opportunity. New Delhi: Oxford University Press.
16. Singh, K. K., & Singh, R. S. (2011). Social work and community development. Jaipur: ABD.
17. Pasad.L.M. (2000). Principles and Practice of Management. New Delhi: Sultan Chand & Sons.



Block Fieldwork/Summer Placement (Agency Setting)

Credit: 6

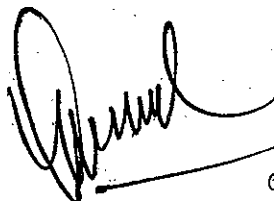
Objectives:

- To provide on-the-job training to the social work students in order to develop enhanced practice skills and integrate learning
- Develop understanding of reality situations through involvement in day-to-day work and explore areas of social work intervention and understand application of theories learnt in the programme into practice.
- To develop the professional self and appreciation on the organizational efforts and identify the gaps in the programme.
- To develop the sense of professional commitment and conviction to work with a diverse population.
- The learner is expected to practice professional ethics, values, commitment and passion to work for causes.
- The learner is expected to work under the supervision of professionally trained social workers in the organization for block placement.

Outcome: The learner will be able to take on – job training in social development organizations/ research institutes and NGOs to become fully developed social work professionals.

Expected Tasks to be accomplished by the learner

- Active participation in day-to-day activities of the organization in order to understand the organization.
- Critical understanding the organizational culture, roles in different positions, organizational communication, structure and adaptation to its environment by demonstrating commitment.
- Preparation of organizational profile/Organogram
- Exploring the areas/fields and finding out the possibilities of social work intervention
- To explore scope of social work practice within the agency/organization settings
- Participating in organizational meetings/ review meetings etc.
- Learning the professional values and ethics and imbibing and practicing them in the day to day activities
- Getting practical exposure to the work culture and developing the employee-employer relationship



62

relali

- 95 -

Course Code CBCS-MSW-I
Understanding to Social Work Profession

L T P
3 1 0 (4 Credit)

External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours

Objectives:

- Understand the historical background of Social Work Profession in India & abroad
- Understand the basic concepts relevant to Social Work practice
- Understand the professional social work and its various aspect
- Understand the basic values and principles of Social Work Profession

Course outcome: The students will have good understanding of the status of social work profession in India and world and will be able to differentiate between various concepts.

Unit I Understanding Social Work and related concepts

- Social Work Definition and historical overview
- Basic concepts related to Social Work: Social Service, Social Welfare,
- Social reform, Social Revolution, Social Security
- Social Justice, Human Rights, Social Legislations

Unit II Fundamentals of Social Work

- Assumptions of Social work
- Objectives of Social work
- Functions of Social work
- Scope of Social Work

Unit III Theoretical Basis and Methods of Social Work

- Basic values of social work
- Principles of social work
- Process of Social Work
- Methods of Social Work

Unit IV Social Work Profession

- Professional aspects of Social Work
- Attributes of Social Work Profession
- Ethics of Social Work
- Challenges before Social Work profession

Evaluation:

Internal Assessment

20 marks

Attendance

05 marks

Quiz/Test

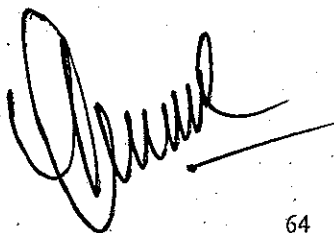
05 marks

Assignment//Project/seminar

10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)



- 97 -

**Course Code CBCS-MSW-II
Areas of Social Work Practice**

**L T P
3 1 0 (4 Credit)**

**External Marks : 80
Internal Marks : 20
Total Marks : 100
Time : 3 hours**

Objectives:

- Create awareness about Social Work Practice with Family and Child
- Familiarize with fields of Social Work in different setting
- Acquire skills for working in different areas of Social Work with vulnerable sections
- To understand the intervention of social work in community development

Course outcome: The students will have good understanding of the areas of practice of social work profession.

Unit I Family and Child Welfare

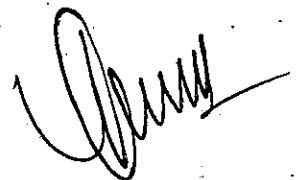
- Family- Concept, types and functions
- Family & Child Welfare: Foster Care, Adoption Services
- Family Counseling
- Child Guidance

Unit II Social Work Practice in Health care, Industry and School Setting

- Role of Medical and Psychiatric Social Worker
- Role of School Social Worker
- Industrial Social Work
- Social Worker Practice in correctional setting

Unit III Social Work Practice with Vulnerable Sections

- Social work interventions with adolescent and youth
- Social work interventions with Woman and Child
- Social work Practice with Elderly
- Social work interventions with Marginalized Sections



Unit IV Community Development

- Conceptual understanding of Rural and Urban Community
- Rural Development; Concept and determinants
- Urban Development; Concept and Scope
- Social Work Intervention and rural and urban community development

Evaluation:

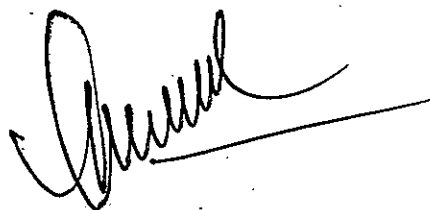
Internal Assessment	20 marks
Attendance	05 marks
Quiz/Test	05 marks
Assignment//Project/seminar	10 marks

Instruction for the paper setter

- Each theory paper shall be of 80 marks and shall comprise of 9 questions. Question No. one will be compulsory consisting of 8 short answer type questions spreading over the whole syllabus, to be answered in 30-35 words and carrying 2 marks each. (8X2=16)
- Two questions will be prepared from all four units. Each question will carry 16 marks. The student shall have to attempt one question from each unit. (4X16=64)

Suggested Readings

1. Ahuja, Ram 1996 Youth and Crime, Jaipur, Rawat Publications
2. Ahuja, Ram 2006 Criminology: New Delhi, Rawat Publications
3. Hegarty S 2002 Children with Special Needs, New Delhi, Sage Publications.
4. Sodhi, J. S. 1999 Poverty Alleviation of Rural Development, New Delhi: Criterion Publications.
5. Bajpai, P. K. (Ed.) 1998 Social Work Perspectives on Health, Jaipur, Rawat Publications.
6. Clark, D. W. 2011 Preventive and Community Medicine,
7. Danda, Amita. 2000. Legal order and Mental Disorder, Sage Publications.
8. Chowdhary, D. P 1981. Role of Voluntary Action in Social Welfare Development, New Delhi, Sidhartha Publications.
9. Sahni, P. and Sharma, K. K. 2007 Industrial Social Work, New Delhi: Deep and Deep Publications.
10. Mamoria, C. B. 2006 Dynamics of Industrial Relations, Mumbai, Mamoria S. Himalaya Publishing House.



-99-

CO

[Handwritten signature]

[Handwritten signature]

Scheme of Pre Ph.D Social Work

Paper Code	Nomenclature	Marks		Credit (Per Week)		Total Credit
		External	Internal	Lecture	Tutorial	
MSW-4101	Research Methodology	80	20	4	--	4
MSW-4102	Contemporary Concerns in Social Work	80	20	4	--	4
MSW-4103	Critical Review Assessment and Application of Statistical Measures	80	20	4	--	4
CPERPE-2203	Research and Publication Ethics	40	10	2	--	2
Total Marks		280	70	350		14

PhD Program Outcomes

1. To acquire deep knowledge of Literature and comprehensive understanding of techniques and methods adapted to their own research
2. Discover interpret and communicate new knowledge through original research of publishable quality which satisfies a review.
3. Apply significant ranges of advanced and specialised skills and enable to act autonomously in the planning and implementation of research.
4. Practice a proactive self critical and self reflective approach based on research and develop professional relationships with others where appropriate
5. Present original research outcome which extends the forefront of a discipline or relevant area of professional practice.
6. Critically and creatively evaluate current issues Research and advanced scholarships in the discipline.
7. Manage complex ethical and professional issues and make informed judgement on ethical code and practices.
8. Work collaboratively with all stakeholders to create and develop and exchange research knowledge to influence the benefit of society and the economy.

PhD- Program Specific Outcomes

PSO1 (Knowledge Outcomes): The graduates of the Ph.D. in Social Work programme should be able to demonstrate acquisition of knowledge in the following areas which are review the theories of science, knowledge and social research and their linkage with social work research; develop highly specialised knowledge, linking social work ideologies, theory,

research, policy and practice on the chosen social work topic. master the established research methods and techniques applicable to social work.

PSO2 (Attitudes and Ethical Outcomes): The graduates of Ph.D. in Social Work programme should be able to demonstrate the ethical practices which are to consider research as an integral part of practice. Study social policies and practice so that they positively improve the social realities of the socially excluded groups; make a comparative analysis of different practice approaches; use participatory research approach and plurality of methods for understanding social issues; follow ethical practices in all aspects of research and development, including avoiding practices such as fabrication, falsification or misrepresentation of data or committing plagiarism, and not adhering to intellectual property rights.

PSO3 (Skill Outcomes) The graduates of the Ph.D. in social work programme should be able to demonstrate the acquisition of highly specialized cognitive and technical skills required for performing and accomplishing complex tasks related to research and development that make original contribution to knowledge, professional practice, and innovations. Further cognitive and technical skills required for conceptualizing, designing, and implementing fundamental and/or applied research at the forefront of social work to generate original knowledge. Skills of situational assessment, monitoring, and evaluation of policies, programmes, and interventions; according to the stage of practice.

परिष्कार

102

21

Q

COURSE CURRICULUM

Course Code MSW-4101

Research Methodology

Credits: 4
External : 80

Max marks : 100
Internal : 20

Objectives:

- Understand the nature, scope and significance of research in social work practice.
- Understand the nature and application of alternative research paradigm in social work program.
- Develop competence in conceptualizing, designing and implementing Research using Quantitative and Qualitative Research.
- Develop understanding the conceptual foundations and methodology tools of quantitative and qualitative social research and their applications to social work.

Course Outcome: The learner will develop an understanding of the nature, scope and significance of research in social work practice and application of alternative research paradigm in social work program.

COURSE CONTENTS:

Unit I:

- Research: Meaning, Nature and its Significance
- Steps in Research Process
- Ethics in Research
- Types of Research: Quantitative and Qualitative, Action Research.

Unit:

- Research Design: Types of Research Designs (Exploratory, Descriptive, Experimental, and Quasi Experimental Designs).
- Sampling Design: Universe and Sample, rationale, importance, characteristics and types of Sampling, General considerations in the determination of Sample Size, Sampling error and Non-Sampling error, limitations of sampling.
- Hypothesis: Meaning and Formulation of Hypothesis, Sources, Types, attributes of a good Hypothesis. Sources, Methods and Tools of Data Collection
- Data Processing, Data Analysis
- Writing Research Report: Important Considerations.

Unit:

- Basic tenets of Qualitative Research
- Introduction to theoretical perspectives of qualitative research.
- Similarities and differences between Qualitative and Quantitative Research Paradigms
- Principles and Designing Data Collection Strategies, Issue of Combining Data Collection Methods- Mixed Method and Triangulation

Unit:

- Case study, Focus Group Discussion, Observation and PRA Technique
- Computer application in research(Basics of computer, MS Word, MS Excel, Power point, Internet and other web research.
- Writing up Research Report

Suggested Readings:

1. Ackoff, Russell L., *The Design of Social Research*, Chicago: University of Chicago Press, 1961.
2. Alston, M. Bocolos, W. (Indian Edition 2003). *Research for Social Worker: An Introduction to Methods*. Jaipur: Rawat Publications
3. An excellent introduction to mixed methodology Research is Tashakkori, A. & Teddlie, C.(2000), *Mixed Methodology* (Sage).
4. Barzun, Jacques, and Graff, Henry, F., *The Modern Researcher*, rev. ed., New York: Harcourt, Brace & World, Inc., 1970.
5. Berdie, Douglas R., and Anderson, John F., *Questionnaires: Design and Use*, Metuchen N.J.: The Scarecrow Press, Inc., 1974.
6. Black, James A & Champion, Dean J. (1976) *Methods and Issues in Social Research*. Bombay Delhi: Sage.
7. Denzin NK, Lincoln YS (eds.). *Handbook of Qualitative Research*. London: Sage Publications, 2000.
8. Denzin, N. K., Lincoln, Y.S. (Ed). (1994). *Handbook of Qualitative Research*. Sage Publications, New Delhi.
9. Gaum, Carl G., Graves, Harold F., and Hoffman, Lyne, S.S., *Report Writing*, 3rd ed., New York: Prentice-Hall, 1950.
10. Ghosh, B.N., *Scientific Methods and Social Research*, New Delhi: Sterling Publishers Pvt. Ltd., 1982.
11. Gillham, Bill. (2001). *Case Study Research Methods*. London, New York: Continuum
12. Goode, W.J., Hatt, P.K (1981). *Methods in Social Research*, Singapore: Mc Graw Hill
13. Gopal, M.H., *Research Reporting in Social Sciences*, Dharwar: Karnatak University, 1965.
14. Kish, Leslie., *Survey Sampling*, New York: John Wiley & Sons, Inc., 1965.

1. 103- 21

103- 21

103- 21

15. Kothari, C. R. (2004 2nd Edition reprint) *Research Methodology: Methods & Techniques*
16. Kothari, C.R., *Quantitative Techniques*, 2nd ed., New Delhi: Vikas Publishing House Pvt. Ltd., 1984.
17. Kumar, Ranjit. (2005). *Research Methodology*, New Delhi: Pearson Education
18. Lastrucci, Carles L., *The Scientific Approach: Basic Principles of the Scientific Method*, Cambridge, Mass.: Schenkman Publishing Co., Inc., 1967.
19. London, New Delhi: Sage.
20. Nkwi P, Nyamongo I, Ryan G. *Field Research into Social Issues: Methodological Guidelines*.

Evaluation:

• Internal Assessment	20 marks
Attendance	05 marks
Test	05 marks
Assignment//Project	10 marks
• External Assessment	80 marks

Instruction for the Paper Setter:

Note: The paper must be strictly according to the prescribed syllabus.

The paper shall be of 80 marks.

- I. The question Paper shall have Four Units corresponding to the four units of the syllabus.
- II. Three questions shall be on each unit. The students shall have to attempt two questions from each unit.
- III. The paper setter may set short-note type questions as well, Subject to each question be set of 20 marks.

20×4= 80

marks

Ranjit Kumar

✓

✓

✓

COURSE CURRICULUM
Pre-Ph.D (Social Work)
Course Code MSW-4102
Contemporary Concerns in Social Work

Credits: 4
Time : 3 hours
marks : 100

Max

External : 80
Internal : 20

OBJECTIVES:

- To understand the concept of Social Work Profession and its growth
- Develop understanding the theories of Social Work and role of social worker in different models
- To understand domains in social work education in India
- Develop knowledge the concept, Definition, Objectives, Functions and Methods of Social Work

Course Outcome: The learner will develop complete understanding the theories of Social Work and role of social worker in different models

Unit -I SOCIAL WORK PROFESSION

- Evolution of social work Profession
- Concept, Philosophy assumptions and Principles of Social Work and their application.
- Definition, relevance and scope of Integrated Approach to Social work Practice, skills and Techniques.
- Social Work as a Profession-Philosophy, values, principles and code of ethics of professional social work-Knowledge and Skills base of social work-Tenets of the social work profession.
- Social Work Education-Concept, Training, Supervision, Problems and Challenges.

Unit-2 THEORIES

- Theories of Social Work-Ecological Systems Theory, Psychodynamic Theory
- Social Learning Theory, Behaviour Modification, Anti-oppressive social work, Strengths perspective
- Radical social work, Task centred approach and Gandhian Theory.

mv

-105-

PA



1. a. b. . a

- System Approach to Social Work Practice: Role of social work in the Remedial, Preventive and Development Models.

Unit-3 SOCIAL WORK PRACTICE: DOMAINS

- Introduction to methods of social work and levels of practice-Micro, mezzo and macro levels-Fields of Social Work:
- Community Development, Medical and Psychiatric Social Work, Social Work in the Workplace, Social Work with Family and Children, School Social Work, Correctional Social Work, Youth Development, Disaster Management, Corporate Social Responsibility, Conflict and Peace, Working with Marginalized Groups.

Unit-4 PRACTICAL EXERCISE

- Preparing Research Proposal
- Preparation of Annotated Bibliography in the area of your research.
- Documentation Skills
- Do's & Don'ts of Research
- Seminar Presentation

Suggested Readings:

1. Adams, R. (2003). *Social Work and Empowerment*, New York: Plagrove Macmillan,
2. Alston, M. and Mckinnon, J. (2003). *Social Work- Fields of Practice*, Australia: Oxford U P,
3. Alston, M. Bocoles, W. (Indian Edition 2003). *Research for social Worker: An Introduction to Methods*. Jaipur: Rawat Publications
4. Anand, C. L (1982). *Equality, Justice and Reserve Discrimination*, Popular Book Service, New Delhi.
5. Balgopal, P. R. and Vassil, T. V. (1983). *Group in Social Work- An ecological perspective*, New York: Macmillan Publishing Co. Inc.
6. Black, James A & Champion, Dean J. (1976) *Methods and Issues in Social Research*. Bombay
7. Bose, Ashish *India's Urbanization 1901-2001 (II Ed.)* New Delhi, Tata Mc Graw.
8. Dak, Tm. (1989). *Rural Industrialization: Challenges and Perspectives*, New Delhi, Northern Book Centre.
9. Dasgupta, Sugata. (1980). Social Movements, *Encyclopedia of Social Work in India*, New Delhi: Press Division, G02
10. Datta, Abhijit. (2000). *Municipal and Urban India*, New Delhi, IIPA
11. Dayal, Rekha (1987). *Resource Book on Women's Development*, New Delhi: SIDA.
12. Denzin, N. K., Lincoln, Y.S. (Ed). (1994). *Handbook of Qualitative Research*. Sage Publications, New Delhi.
13. Dominelli, L. D. (2004). *Social Work: Theory and Practice for a Changing Profession*, Cambridge, Policy Press,
14. *Encyclopedia of Social Work*, Vol. 1,2,3. National Association of Social Workers, Washington D.C: NASW, 1996
15. Gangrade, K. D. (1997). *Community organization in India*, New Delhi: Popular Prakashan.
16. Giriappa, S. (2000). *Rural Energy Crisis*, New Delhi, Himalaya Publishing House,
17. Goode, W.J., Hatt, P.K (1981). *Methods In Social Research*, Singapore: Mc Graw Hill

18. H. Kumar and J. Verghese (2005). *Women's Empowerment: Issues, Challenges and Strategies*. New Delhi: Regency Publication.
19. J. Hanner and D. Statham (1999). *Women and Social Work*, London: Macmillan Press Ltd.
20. Joshi, S. C. (2004). *Hand Book of Social Work*. New Delhi: Akansha

Evaluation:

• Internal Assessment	20 marks
Attendance	05 marks
Test	05 marks
Assignment//Project	10 marks
• External Assessment	80 marks

Instruction for the Paper Setter:

Note: The paper must be strictly according to the prescribed syllabus.

The paper shall be of 80 marks.

- IV. The question Paper shall have Four Units corresponding to the four units of the syllabus.
- V. Three questions shall be on each unit. The students shall have to attempt two questions from each unit.
- VI. The paper setter may set short-note type questions as well, Subject to each question be set of 20 marks.

20×4= 80

marks

Pragat Kumar

HS

HS

HS

COURSE CURRICULUM

Pre-Ph.D (Social Work)

Course Code MSW-4103

Critical Review Assessment and Application of Statistical Measures

Time : 3 hours

External : 80

Credits : 4

Max marks : 100

Internal : 20

OBJECTIVES:

- To understand the application of theory in understanding research problems
- Develop knowledge the review of the relevant literature and create appropriate conceptual frame work
- Develop understanding the definition of Plagiarism and the use of Plagiarism checker in the research
- To understand the statistics package of social sciences in research

Course Outcome: The learner will develop knowledge related to the review of the relevant literature and create appropriate conceptual frameworks and will have good knowledge on Plagiarism checker in the research, ethics and software packages for the analysis on qualitative and quantitative data.

Unit-I Understanding Research Problems

- Basic Concepts: Theory Building/Synthesis, Knowledge
- Application of Theory in understanding the Research Problems
- Developing Chapterization Plan

Unit: II Review of Literature

- Purpose and Role of Review in Research
- Comparing and Contrasting Research findings
- Building Arguments and Organizing Research
- Managing information and Keeping records
- Inculcating Skills in doing Literature review
- Do's and don'ts of Reviewing Literature and Citing References

Unit: III Plagiarism and Research

- Plagiarism: Definition, Consequences, forms.
- The mechanics of writing and taking effective notes
- Citing sources and citing styles

- Paraphrasing
- Writing bibliography and use of foot notes
- Use of plagiarism checker for your Research

Unit: IV Practical Exercise

- Preparing a Research Proposal, Use of References, Styles, Preparation and Presentation of a Dissertation, Managing Information and Keeping records. Do's & Don'ts for Report writing, Indicators of good Research.
- SPSS : Statistical package of social sciences (latest version)

Suggested Readings:

1. Argyrous, G. (2000) *Statistics for Social and Health Research: with a guide to SPSS* (London: Sage)
2. Becker, H. S. (2007). *Writing for Social Scientists* Chicago: University Chicago Press
3. Bell, J. (2010). *Doing your Research project* Buckingham, UK: Oxford University Press.
4. Berry, R. 2004: *The Research Project: How to Write It*. London and New York: Routledge.
5. Burton, S. & Steane, P. (2004). *Surviving your thesis* London: Routledge.
6. Clare, J., & Hamilton, H. (2003). *Writing Research: Transforming data into text* Edinburgh, Scotland: Churchill Livingstone.
7. Coakes, S.J., and Steed, L.G. (2001) *SPSS: Analysis without anguish: version 10.0 for Windows* (Brisbane: Wiley)
8. Craswell, G. (2012). *Writing for academic success* London: Sage Publications.
9. Gash, S. 1999: *Effective Literature Searching for Students (second edition)*. Aldershot: Gower.
10. Gibaldi, J. 2004: *MLA Handbook for Writers of Research Papers (sixth edition)*. New York: The Modern Language Association of America.
11. Hart, C. (1998). *Doing a literature review: Releasing the Social Science imagination* London: Sage.
12. Manalo, E., & Trafford, J. (2004). *Thinking to thesis: a guide to graduate success at all levels* Auckland, New Zealand: Pearson Longman.
13. Pagano, R. R. (1998) *Understanding Statistics in the Behavioral Sciences* (5th ed). Stamford, CT: Wadsworth
14. Pallant, J. (2001) *SPSS Survival Manual: A Step by Step Guide to Data Analysis using SPSS for Windows (Version 10)* (Allen and Unwin)
15. Rawlings, J. O., Pantula, S. G., and Dickey, A. D. (1998) *Applied Regression Analysis*. New York: Springer.



16. SPSS Inc. (2001d) SPSS Base 11.0 for Windows User's Guide: Englewood Cliffs, NJ:Prentice Hall
17. Swales, J. M., & Feak, C. (2000). *English in today's Rresearch world: A writing guide*. Ann Arbor: University of Michigan Press.
18. Swales, J. M., & Feak, C. (2004). *Academic writing for graduate students: Essential tasks and skills(2nd ed.)*. Ann Arbor: University of Michigan Press.
19. Tabachnick, B.G., and Fidell, L.S. (2001) *Using Multivariate Statistics*, 4th edition (Boston: Allyn and Bacon)
20. Watson, G. 1987: *Writing a Thesis: a Guide to Long Essays and Dissertations*. London: Longman.

Evaluation:

• Internal Assessment	20 marks
Attendance	05 marks
Test	05 marks
Assignment//Project	10 marks
External Assessment	80 marks

Instruction for the Paper Setter:

Note: The paper must be strictly according to the prescribed syllabus.

The paper shall be of 80 makes.

- VII. The question Paper shall have Four Units corresponding to the four units of the syllabus.
- VIII. Three questions shall be on each unit. The students shall have to attempt two questions from each unit.
- IX. The paper setter may set short-note type questions as well, Subject to each question be set of 20 marks.

20×4= 80

marks

Handwritten signature: Raj Kumar

Handwritten mark: ✓

Handwritten mark: 21

Handwritten signature

